



**ACOs**  
When lives are on the line  
**Paramedics**  
make the difference

**Répartiteurs  
ambulanciers (RA)**  
Lorsque des vies sont en danger  
**Les techniciens  
ambulanciers**  
font la différence



**To:** Sector 1 – Ambulance Local Presidents or Highest Ranking Officers, and members of the Sector 1 – Ambulance Divisional Executive

**From:** Joel Usher, Ambulance Divisional Executive Chair

**Date:** September 17, 2026

**Subject:** Sector 1 – Ambulance Health and Safety Conference 2026

Dear Members,

This is to advise you that the Sector 1 – Ambulance Health and Safety Conference has been scheduled.

**Date:** Tuesday, October 20, 2026 1:00 pm – 5:00 pm  
Wednesday, October 21, 2026 9:00 am – 3:00 pm

**Hotel:** Sheraton Parkway Toronto North Hotel & Suites  
600 Hwy 7  
Richmond Hill, ON  
L4B 1B2

905-882-3101

Single rate: \$299.00 + taxes

**Meeting Room:** Richmond D, Sheraton Parkway

**Registration:** Tuesday, October 20, 2026 12:30 pm

**Parking:** Complimentary

\*Note: valet parking receipts are not a reimbursable claim.

Please note: This is a hybrid event. If you elect to attend virtually, one week prior to the event a Zoom link with instructions will be sent to you. No expenses outside of time off (if required) will be reimbursed unless otherwise pre-approved. Meals for virtual participants are not covered. To inquire about pre-approval, please email [conferencesandtravel@opseu.org](mailto:conferencesandtravel@opseu.org).

### **Delegate Entitlement**

Two delegates per bargaining unit. The highest ranking (or their designee) and the joint health and safety co-chair (or the Health and Safety Rep., or designee) are to be the delegates from the respective bargaining units in this conference. Any additional participants will be covered at the Local's expense.

Members of the Sector 1 – Ambulance Divisional Executive are automatic delegates.

### **Credential Attestation Form**

The OPSEU/SEFPO Procedures Manual (Section 2.5) states that two (2) signatures are required on all delegate credentials. We have provided one form for you to list all attendees on. The Credential Attestation Form must be signed by two (2) Local Officers.

Please clearly identify your status, i.e., Delegate/Alternate/Observer.

**Note: other required forms cannot be processed until this form is received.**

Any alternate(s) and observers accompanying delegates **are at the Local's expense**. Head Office will cover an alternate's expense **ONLY** where the alternate attends **instead of and in place of the Delegate**. Please note that alternates, like delegates, must be elected.

### **Hotel Room Bookings**

In accordance with the OPSEU/SEFPO Policy Manual (Section 4.2), any member who resides further than 60 kilometers from the event may request that OPSEU/SEFPO make their hotel reservation on their behalf by completing the Hotel Registration section when registering for the event in the OPSEU/SEFPO Member Portal.

OPSEU/SEFPO will be booking all hotel rooms centrally. Delegates may choose to have their room centrally paid by OPSEU/SEFPO or pay for their own room and will be reimbursed for single room hotel accommodation.

If Delegates choose to pay for their room, please save your itemized receipt and submit it through your MemberPortal to submit with your expenses.

Please also notify the Conferences and Travel Unit of any special accessibility needs that you may have with respect to your hotel room.

Any additional nights outside of this policy must be pre-approved by the Conferences and Travel Unit, regardless of Region or distance from the event.

### **OPSEU/SEFPO Travel Policy**

As per OPSEU/SEFPO policy (Section 4.2 7.1), the most economical means of transportation should be used. Delegates may choose to have OPSEU/SEFPO book and pay for flights centrally or can make their own travel arrangements. As per OPSEU/SEFPO policy, you are directed to use unionized providers where available.

Please note all Membership Expense Claim submissions require itemized receipts.

### **Human Rights Accommodation Request Form**

Should you require a human rights accommodation or have an existing accommodation under the Human Rights Code, please complete and submit the Human Rights Accommodation Request Form in full and email to [equity@opseu.org](mailto:equity@opseu.org).

Family, Dependent and Attendant Care are covered expenses for this event for those who require it at the event or at home.

### **OPSEU/SEFPO Child Care Policy**

OPSEU/SEFPO undertakes to provide child care services, when requested, at all union educationals, conventions, regional, divisional, and demand-setting meetings where the membership requests at least three weeks prior to the event. Members who bring their

children to OPSEU/SEFPO sponsored functions should normally be required to use the on-site child care service if it is available. The three-week notice will ensure adequate time to process advances when requested. If no requests for on-site child care are received three weeks prior to the activity date, child care arrangements for on-site child care may not be made. If members then bring children to the event without the required notice, the member should be responsible for making his/her own child care arrangements.

### **Procedures for Online Submission of Forms**

Members are to complete their Event Registration, Hotel Booking and Child Care Registration through OPSEU/SEFPO's Member Portal.

Attached you will find the following documentation:

1. Credential Attestation Form – Send to: [conferencesandtravel@opseu.org](mailto:conferencesandtravel@opseu.org)
2. Locals that wish to use rebates for time off for alternates and observers Form  
–Send to: [conferencesandtravel@opseu.org](mailto:conferencesandtravel@opseu.org)

In order to confirm your registration, please submit the respective forms to the appropriate email addresses mentioned above no later than **10 am, Monday, September 28, 2026**.

We appreciate your participation in these meetings.

In Solidarity,



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Joel Usher  
Divisional Chair

Authorized for Distribution:



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J.P. Hornick  
OPSEU/SEFPO President

- c. Fred Ho, Administrator, Contract Negotiations Division  
Tania Boisjoly, Assistant to the Administrator, Contract Negotiations Division  
Marc Casey, Supervisor, Contract Negotiations Division  
Manzur Malik, Negotiator, Contract Negotiations Division  
Sania Wadalia, Health and Safety Officer, Worker Safety Unit  
Jason Patterson, WSIB Benefits Officer, Workers Safety Unit  
Richard Davis, Secretary, Contract Negotiations Division  
Lucy Gregory, Administrative Assistant, Contract Negotiations Division  
Conferences and Travel  
Executive Board Members  
All Regional Offices