

Locals that Wish to Use Rebates for Time-Off



The following criteria must be met in order to obtain a time-off letter:

- Local Trustee Audited Reports (TARS) must be up to date
- The Local President and Treasurer must authorize that the time-off funds are to be deducted from the Local's quarterly rebate.

Local _____ Date of last TARs submission: _____

Union #	Last Name	First Name
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Union #	Last Name	First Name
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Local President and Treasurer Endorsement

Local President Name _____ Signature _____

Local Treasurer Name _____ Signature _____

We hereby authorize the Accounting Department to deduct 100% of the wages for the Local Alternate (s) and Observer (s) from the local quarterly rebate.

Please email this completed form to region4@opseu.org