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July 21, 2023

**To:** Region 5 Local Presidents, L.E.C.s, and E.B.M.s  
**From:** Region 5 Education Committee

**LOCATION:** This virtual training is being delivered via [www.Zoom.us](http://www.Zoom.us)

**DATES:** Saturday, September 23, 2023 – 9:00AM to 5:00PM  
Sunday, September 24, 2023 – 9:00AM to 1:00PM (approx.)

**CHILDCARE:** Family Care/Attendant claims will be reimbursed per OPSEU/SEFPO Policy.

**COURSES:** We are pleased to offer the following two courses:

**1. Social Media for Union Activists - Prerequisites: None**

The increasing use of social media has become a reality in our union work. With this reality, come both pitfalls and opportunities. “Social Media for Union Activists” will explore what social media is and how to spot both the opportunities and difficulties when using social media. Recognizing that social media is an important part of many of our members lives, participants will examine what risks are inherent when using social media and what case law has been telling us.

Participants will explore what makes a successful social media campaign and develop some practical applications for social media use within Locals. Upon completing the course participants will be able to confidently use social media in their union work.

**2. Obligation d’accommoder 2: Des accommodements efficaces - Cours préalables: Obligation d’accommoder 1/ Duty to Accommodate 1)**

**Please note:** This course offering is being delivered in French; the English language equivalent of this course is *Duty to Accommodate 2: Making Accommodation Work*

La législation provinciale et la jurisprudence existante exigent des employeurs et des syndicats qu’ils fournissent des accommodements, en-deçà du seuil de contrainte excessive.

Ce cours interactif examine les rôles et responsabilités de l’employeur, du syndicat et des membres en ce qui concerne l’accommodement des membres qui vivent avec des invalidités et tous les autres groupes protégés en vertu du Code des droits de la personne de l’Ontario. Il contribue à renforcer les aptitudes des militants afin de soutenir les membres qui ont besoin d’un accommodement et d’aider l’employeur à surmonter sa résistance à accommoder ses employés.

## IMPORTANT INFORMATION:

- ✚ The Participant and Course Selection Process will be carried out in accordance with OPSEU/SEFPO Education Policy.
- ✚ When registering participants **must** confirm that they have their own computer with proper internet connections (training cannot be completed over a cell phone). **The computer must have a camera which remains on during the training.**
- ✚ The virtual training is being delivered via [www.Zoom.us](http://www.Zoom.us) and participants must download the free Zoom software in advance of the training. Please check for the most current version.
- ✚ Confirmation will only be sent to applicants who are accepted.
- ✚ Lost Wages will not be provided for this Educational.
- ✚ As this meeting is being held virtually, no expenses outside of Family Care/Attendants claims (if required) will be reimbursed except in special circumstances where expenses have been pre-approved. To inquire further about pre-approval, please email [OPSEURegion5EBMs@gmail.com](mailto:OPSEURegion5EBMs@gmail.com)
- ✚ As a reminder, in accordance with OPSEU/SEFPO policy, **full attendance is mandatory** for participants at the educational. If you are unable to attend with Full Attendance without an acceptable reason, you will not receive credit for the course and your expenses (if any) may not be paid.
- ✚ All applications must be approved/signed by a Local Executive Committee member from the applicants Local, per OPSEU/SEFPO Policy 6.2.2. **Applications without the required signatures will not be processed.**

**Applications must be received by: 4:00 p.m. August 4, 2023**

**ATTENTION: Region 5 Educationals:  
Fax: (416) 944-0288 or Email: [R5educational@opseu.org](mailto:R5educational@opseu.org)**

**LATE APPLICATIONS WILL NOT BE ACKNOWLEDGED**

<b>Personal Information</b>	<b>Local:</b>	<b>Union No.:</b>
	<b>Name:</b>	
	<b>Address:</b>	
	<b>City:</b>	<b>Postal Code:</b>
	<b>Buzzer &amp; Delivery Instructions (if any):</b>	
	<b>Personal Email:</b>	
<b>Virtual Conference</b>	<p>This virtual training is being delivered via <a href="http://www.Zoom.us">www.Zoom.us</a> and participants must download the free Zoom software in advance of the raining. Please ensure that it is the current version of Zoom. Applicants are required to provide a <u>personal email address</u> (employer email addresses will not be accepted)</p> <p style="text-align: center;"><b>PLEASE SEE ATTACHED INFORMATION SHEET</b></p> <p><input type="checkbox"/> <b>Yes</b>, I have a computer or tablet with internet access and a camera</p>	
<b>Course Selection</b>	<p>Please indicate your 1st, 2nd and 3rd choice of which course you would like to attend:</p> <p><input type="checkbox"/> Obligation d'accommoder 2: Des accommodements efficaces</p> <p><input type="checkbox"/> <i>J'ai suivi la cours préalable (Obligation d'accommoder/Duty to Accommodate)</i></p> <p><input type="checkbox"/> Social Media for Union Activists</p>	
<b>Human Rights Accommodation</b>	<p>Complete the attached Human Rights Accommodation Form for any specific accommodation needs. Please email completed form to <a href="mailto:r5educational@opseu.org">r5educational@opseu.org</a>, or directly to the OPSEU/SEFPO Equity Unit at <a href="mailto:equity@opseu.org">equity@opseu.org</a>.</p>	
<b>Family Care (Child/Elder/Dependant)</b>	<p>Family/Attendant Care will be reimbursed as per OPSEU/SEFPO Policy. Such allowance is not intended to reimburse the claimant for dependant/family expenses they would have normally incurred as a result of employment except where the absence exceeds the normal work day or week. Family/dependent care will be reimbursed at the rate of \$15.00 per hour to a maximum of \$220.00 within a 24 hour period. For additional information, please refer to OPSEU/SEFPO Policy, Section 4.2.2.</p>	

Prior Union Experience & Education:	
1.	Position(s) previously held in your Local
	Length of service in this position:
2.	Positions/activities previously held/accomplished in your Local (ie. Steward, committee officer, campaigns), and length of service:
3.	Type of Local:
4.	Your work location:
	Your position at work:
	Type of work:
5.	Other OPSEU/SEFPO Local/Regional Educationals attended:
6.	<p>OPSEU/SEFPO is committed to achieving equitable participation of designated group members in its education programs. Indication of your designated group status on this application will assist us in assessing our progress in reaching this goal:</p> <p> <input type="checkbox"/> Indigenous Worker                      <input type="checkbox"/> Francophone Worker  <input type="checkbox"/> Racialized Worker                      <input type="checkbox"/> Young Worker  <input type="checkbox"/> Woman Worker                      <input type="checkbox"/> LGBTTIQQ2S Worker (Lesbian, Gay, Bisexual, Transsexual,  <input type="checkbox"/> Worker with a Disability                      Transgender, Intersex, Asexual, Queer, Questioning, Two-Spirited) </p>
<p>_____</p> <p>Local Executive Officer Signature*</p> <p>Or attach approval email with attendance form</p> <p><i>If you require support in receiving LEC approval, please contact <a href="mailto:r5educationals@opseu.org">r5educationals@opseu.org</a></i></p>	
<p><b>Before you submit, please make sure that you have completed all sections of this registration package, and included any additional request forms that are applicable to you:</b></p>	
<p><input type="checkbox"/> Human Rights Accommodation Form                      <i>If you <b>do not</b> require a Human Rights Accommodation, you do not need to return this section with your application.</i></p>	
<p><b>Deadline for Applications: August 4<sup>th</sup> 2023 @ 4:00 PM</b>  <b>Email to: <a href="mailto:R5educationals@opseu.org">R5educationals@opseu.org</a></b></p>	