

ATTENDANCE & ADVANCE FORM - REGION 3 EDUCATIONAL

May 14, & 15, 2022

	LOCAL#: _____	UNION # _____	
PERSONAL INFORMATION	Name: _____		
	Last	First	
	Home Address: _____		
	Street	City	Postal Code
	Phone Numbers: _____		
	Home	Cell	
Personal E-Mail: _____			
COURSE SELECTION Please indicate 1st, 2nd & 3rd rd choice	Workplace Surveillance: Know Your Rights		Duty to Accommodate: A Tool for Inclusive Workplaces
	Dealing with Workplace Conflict		Mental Health Challenging Stigma in the Workplace
Lost wages will be considered according to the Education Policy. Will you be applying for lost wages: Yes No NO LOST WAGES WILL BE PAID UNLESS REQUESTED ON THIS FORM AND A TIME OFF REQUEST FORM IS ATTACHED TO THE APPLICATION.			
TIME OFF LETTER	Do you require a time off letter to attend? : Yes No If yes, complete attached form in full. LBED to complete RUL form process		
ADVANCE	Yes No If yes, please complete Advance Form HERE .		
HUMAN RIGHTS ACCOMMODATION	Yes No Please complete Human Rights Accommodation Form HERE .		

<u>LOCAL AUTHORIZATION:</u>	<u>PRIORITY RANKING #</u> _____
Name: _____	Local: _____
President or Designee: _____	Signature: _____

MANDATORY: YOU MUST FORWARD TO YOUR LOCAL PRESIDENT ALONG WITH ALL NECESSARY COMPLETED FORMS, SO THAT YOUR LOCAL CAN PRIORITIZE YOUR APPLICATION. APPLICATIONS WILL NOT BE PROCESSED WITHOUT THE REQUIRED LOCAL PRESIDENT'S AUTHORIZATION!!!

**** IMPORTANT: Deadline for Application submission to the Regional office: *March 28, 2022 by 4:30 pm* Email: *region3@opseu.org***