

**Ministry of the Environment, Conservation and Parks
 Ministry Employee Relations Committee (MERC)
 Ministry Health and Safety Committee (OPSEU)**

Wednesday, November 13, 2019
 1:00 – 4:00 p.m.
 6th Floor Executive Boardroom, 40 St. Clair Avenue West, Toronto ON
 Teleconference: 416-212-8013 or 1-866-633-1033 PC 3227427#

In Attendance

For the Union	For the Employer	Guests	Regrets
Shawn Burr (Co-Chair) Chris Johnston Angelune DesLauriers Julius Arscott Kathleen Demareski	Jacques LeGris (Co-Chair)* Michael Gluck for Frank Miklas Karen Panetta for Scott McCharles Greg Wilson Teresa Polito Nicholas Sapp (Advisor) Stephen Ferro (Intern) Madiha Syed (Support) Isabella Celano (Note-taker)	Mark Dunn Jayne Harten Richard Raeburn-Gibson	

Date Tabled	Standing Items	Referred to	Action
November 13, 2019	<p>1 Review Previous Minutes</p> <p>'Live' minutes of the MERC meeting held on September 19, 2019 have been signed and posted on the Intranet site.</p>		
November 13, 2019	<p>2.1 Fixed Term Usage Report</p> <p>The list was provided October 18, 2019. Management responded to the Union's questions related to conversion on November 7, 2019.</p>		
November 13, 2019	<p>2.2 Training</p> <p>Management has added the Near Miss Incident Procedures to the Compliance Foundations Tier 1 training curriculum and will be included in a November 2019 session.</p>		
November 13, 2019	<p>2.3 Status Update on HWIN</p> <p>A confidential information share was sent to the bargaining agent on October 25, 2019. Staff were notified on Monday, October 28. The transfer of responsibility of HWIN to the Resource Productivity and Recovery Authority is expected to take place for July 1, 2021. The impacts to staff are not known at this time.</p> <p>The union requested that the decision to move functions of the Hazardous Waste Information Network (HWIN) program to a non-governmental authority be reconsidered.</p>		The parties agree to remove this item from the agenda.

Date Tabled	Standing Items	Referred to	Action
November 13, 2019	<p>The employer responded that the decision has received final approval and reconsideration is not an option. The employer also advised that potential impacts to the workforce are not known at this time, and should there be impacts, they will be disclosed in accordance with the Confidential Disclosure to Bargaining Agents Directive.</p> <p>2.4 Spills Action Centre Incident Management SOP</p> <p>CPSAC provided an update on the Spills Action Centre Incident Management SOP, which is still in draft and anticipate to post it for comment on the EBR by end of calendar year.</p>	Management	

Date Tabled	Sign-Off of Live Minutes	Referred to	Action
November 13, 2019	3. Sign-off of Live Minutes		

For the Union: Shawn Burr

Date: November 13, 2019

Shawn Burr (on Dec 13, 2019)

For the Employer: Jacques LeGris

Date: November 13, 2019

JG *Nov 13/2019*

