

Divisional Health & Safety Review Committee

MEETING MINUTES

Divisional Health & Safety Review Committee Meeting		
Date of Meeting: June 8 th , 2017 @ 5757 Coopers Av, Mississauga 9:30 am-4:00 pm		
Date of Next Meeting: June 8, 2017		
Union Members in attendance:	*Status	Position Title
Tony Cunningham Peter Harding Tom Gibson Mary Ferreira Joscelyn Ross	Co-chair MERC	Youth Services Officer
Management Members in attendance:	*Status	Position Title
Brad Hoover *	Co-chair	YCDA, RMYC
Elaine Ellis	CM	Project Manager
Andy Shepherd	CM	Probation Manager

Note *: CM – Committee Member A – Alternative

Support: <u>Juan Arellano, Rupal Patel</u>
Guests:
Observer:
Regrets: Mark Mikoluff, Randy McAllister,

DISTRIBUTION: Original Copies: H&S Members, OPSEU Staff Representative
 E-mail copies: H&S Members

A copy of these minutes is posted on the Youth Justice Intranet Site

Date of Meeting: June 8, 2017

Reference No.	ISSUE SUMMARY/Update	RECOMMENDED ACTION(S) ACTION REFERRED TO (name if applicable)
NEW BUSINESS		
01-06-08-17	Pepper Spray from PIC 11-12-09-16	Union recommends that all YSM carry pepper spray while on duty; similar to the current practice at RMYC.
02-06-08-17	Review frequency/need for AED training	AED training is incorporated in First Aid-CPR / AED training and re-training is conducted every 3 years. If individual staff members require additional training; staff should speak to their manager. Remove from agenda.
03-06-08-17	Introduction new escort vehicle	Employer provided vehicle for review and committee recommends piloting vehicle. Committee recommends piloting new vehicle at RMYC to evaluate its capabilities. Pilot to be launched as soon as possible. Bring forward next meeting.

Date of Meeting: June 8, 2017

Reference No.	ISSUE SUMMARY/Update	RECOMMENDED ACTION(s) ACTION REFERRED TO (name if applicable)
04-06-08-17	DHS members to attend WSPS conference	Committee recommends annual attendance for at least one union and one management from DHS committee.
05-06-08-17	Add basic training related to HS for new YSO / PO hires	Union requests a copy of the basic training curriculum as it related to violence and trauma. Employer believes this item should be forwarded to the Training and Development committee. Item to be referred to Training and Development committee.
06-06-08-17	Mandatory HS training for workers and supervisors	Union recommends all workers and supervisors receive face-to-face health and safety awareness training. Mandatory health and safety training is required in construction sector.
07-06-08-17	OHSA Section 9(28) Schedule of Inspection	The inspection required by subsection (27) shall be undertaken in accordance with a schedule established by the committee.

OLD BUSINESS

Date of Meeting: June 8, 2017

Reference No.	ISSUE SUMMARY/Update	RECOMMENDED ACTION(S) ACTION REFERRED TO (name if applicable)
01-11-29-16	Practical Bio-Hazard Training	Employer to explore using existing training video in conjunction with First Aid certification.
02-11-29-16	Practical Fire Extinguisher Training	Employer continues to explore the use of Fire Extinguisher Training.
10-11-29-16	Definition of Weapon Related to UMAB	Remove from agenda
04-06-14-16	Working Alone in Isolated Areas LOPP 2.10.9	Remove from agenda
05-06-14-16	Creation of LOPP Working Alone with Custodial Responsibility in DO Facilities	<p>Employer presented policy 2.10.9 working in isolated areas.</p> <p>Employer will not be drafting policy for working alone; however, employer will encourage local JHSC to discuss any issues arising in their workplaces.</p> <p>Union recommends YJSD to create policy on working alone.</p> <p>Remove from agenda.</p>

Date of Meeting: June 8, 2017

Reference No.	ISSUE SUMMARY/Update	RECOMMENDED ACTION(s) ACTION REFERRED TO (name if applicable)
04-03-08-17	Payment for Fixed-Term Workers for Antiretroviral Medications	Employer supports payment for fixed-term workers for Antiretroviral medications. Bring forward to next meeting.
08-03-08-17	Self-Identification	Present policy being reviewed by employer. Bring forward to next meeting.
05-03-08-17	Definition of 'Critical Injury'	Employer notified all facilities. Remove from agenda.
06-03-08-17	Appendix COR20 (20.1.1c)	Remove from agenda.
09-03-08-17	Opioid Response Protocols	Employer verified that facilities have Narcan kits in their medical departments. Union inquired about awareness training for workers and supervisors. Union inquired about training for nurses who administer Narcan.
STANDING ITEMS		

Date of Meeting: June 8, 2017

Reference No.	ISSUE SUMMARY/Update	RECOMMENDED ACTION(S) ACTION REFERRED TO (name if applicable)
	Quarterly report of Critical Injuries	
	New PPE Items	

Date Minutes Signed Off: June 8, 2017

Tony Cunningham (OPSEU Co-Chair)  Brad Hoover (Management Co-Chair) 

Thursday, June 8 2017 MCYS Div. H&S Meeting

OPSEU Membership Center Coopers Rd. Mississauga

UNION

Tony Cunningham (Co-chair)
Peter Harding (A)
Tom Gibson
Glenna Caldwell
Joscelyn Ross (OPSEU Staff)

EMPLOYER

Mark Mikoloff (A)
Brad Hoover (Co-chair)
Randy McAllister(A)
Dan Nicholl
Elaine Ellis

OLD BUSINESS

Practical Bio-Hazard Training

Union is requesting to ensure the current video training tool for blood spills is incorporated into the current YSO first aid training schedule. Employer to explore

Fire Extinguisher Training

Union seeking update from employer with regard to video training tool. Employer continues to investigate the potential use of this tool and the associated costs. Employer will not request any changes to currently existing training practices at any DO facility.

Definition of Weapon Related to UMAB

Remove from agenda

Working Alone in isolated Areas LOPP 2.10.9

Employer states the current policy addresses the unions concerns & will not be drafting language for working alone. Employer encourages local JHSC's to discuss issues at their workplaces to deal with issues. Union recommends YJSD to create policy specific to 'working alone'. - Remove from agenda

Payment for FXT's workers Antiviral Medications

Employer supports payment for FXT's. and will continue to explore implementation. Bring forward

Self-Identification

Present policy being reviewed by employer. -Bring Forward

Critical Injury Definition

Employer notified all facilities of the recent changes by the MOL. -Remove from Agenda

Appendix COR20 (20.1c)

Remove from Agenda

Opioid (Overdose) Response Protocol

Employer states a medical directive exists and all DO facilities are equipped and trained to use Narcan Kits. Union inquiries about awareness training for workers & supervisors

NEW BUSINESS

PEPPER SPRAY FOAM

Union recommends all YSM's carry pepper spray foam while on duty similar to the current practice at RMYC.

REVIEW FREQUENCY/NEED FOR AED TRAINING

AED training is currently incorporated with the current first-aid/CPR training. If individual staff members require additional training they should inquire with their manager.

INTRODUCTION OF NEW ESCORT VEHICLE

Employer provided a new vehicle for review of this committee. Committee recommends piloting this new vehicle at RMYC to evaluate its capabilities. - Bring Forward.

DHS MEMBERS TO ATTEND WSPS CONFERENCE

Committee recommends annual attendance for at least one union member and one management member.

BASIC TRAINING FOR NEW HIRES

The union requests a copy of the basic training curriculum as it relates to violence and trauma. Employer states this item should be forwarded to the Training and Development Committee.

TRANSMISSION OF DISEASES BY BLOOD / BODY FLUIDS FROM YOUTH TO STAFF

MANDATORY HS TRAINING FOR WORKERS AND SUPERVISORS

Union recommends all workers and supervisors receive face-to-face safety awareness training. Employer believes 'mandatory' H&S training is required in construction sector. - Bring Forward

SCHEDULE OF INSPECTION

Union inspection required by OSHA Section 9(28) shall be undertaken in accordance