

Divisional Health & Safety Review Committee

MEETING MINUTES

Divisional Health & Safety Review Committee Meeting		
Date of Meeting: June 20, 2019 – 5757 Coopers, Mississauga 10:00 am-4:30 pm		
Date of Next Meeting: September 19, 2019 – RMYC, Brampton		
Union Members in attendance:	*Status	Position Title
Tony Cunningham *	Co-chair	Youth Services Officer
Tom Gibson	MERC	
Joscelyn Ross		
Mike Fallon		
Lizanne Leclair		
Pete Harding		
Management Members in attendance:	*Status	Position Title
Rob McGucken	Co-chair	Manager, DOFB
Mark Mikoluff	CM	Manager, OSPEB
Andy Shepherd	CM	Probation Manager
Glen Archambault	CM	Manager, ISU

Note *: CM – Committee Member A – Alternative

Support: <u>Rupal Patel</u>
Guests:
Observer:
Regrets:

DISTRIBUTION: Original Copies: H&S Members, OPSEU Staff Representative
 E-mail copies: H&S Members

A copy of these minutes is posted on the Youth Justice Intranet Site

Date of Meeting: June 20, 2019

Reference No.	ISSUE SUMMARY/Update	RECOMMENDED ACTION(s) ACTION REFERRED TO (name if applicable)
NEW BUSINESS		
01-06-20-19	Review of Workplace Accident Reports (from Form 7)	<p>Committee recommends local JHSC review all workplace accident reports (from Form 7).</p> <p>Committees to make additional recommendations as required.</p> <p>This item will be a standing item on all local JHSCs.</p>
02-06-20-19	Naloxone in Escort Vehicle Kits	<p>Union recommends naloxone kits be installed in all escort vehicles.</p> <p>Employer advises to follow current policy on the use of naloxone.</p>
03-06-20-19	Procedure for CPR and Opioid Overdose	<p>Union recommends a procedure for CPR and opioid overdose including worker exposure to opioid (fentanyl) substance.</p> <p>Employer to report back.</p>
04-06-20-19	Procedure for Opening Mail in Youth Detention Centres	<p>Union recommends a provincial procedure for opening mail.</p> <p>Employer to report back.</p>
05-06-20-19	Procedure for drug/contraband Storage	<p>Union recommends a provincial procedure be in place for drug/contraband storage.</p> <p>Employer to report back.</p>
06-06-20-19	OMs Carrying OC	<p>Union recommends OMs carry OC on their person during shift.</p> <p>Employer will continue to follow current policy and will bring it to the Director for further discussion.</p>

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07-06-20-19	Providing YSOs memos of Occurrence Reports related to Bona Fide threats	Moved to OSI committee. Remove from agenda
08-06-20-19	Critical Injury and Investigation Training for Youth Detention JHSC	Union recommends 12 JHSC co-chairs or their designees (facilities) to receive a one-time critical injury investigation training. Employer to report back.
09-06-20-19	DHS Member Composition	The members of the MCCSS DHS would like to thank outgoing member Randy McAllister for years of committed service to the committee. The committee welcomes Glen Archambault to the committee.
OLD BUSINESS		
06-06-08-17	Mandatory HS awareness training for managers	Employer to provide module outline (16 health and safety/work refusal).
02-03-07-18	Review 911 knife policy for potential hazards	Remove from agenda
09-06-14-18	Metal detectors in Youth Probation offices	Employer will not be placing metal detectors in the probation offices. Union recommends employer provide rationale. Bring forward
11-06-14-18	Bi-annual health and safety conference	Employer is not in the position to host this event due to current discretionary spending restraints. Remove from agenda

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01-09-12-18	Decontamination policy for opioids	Union to report back. Bring forward
02-12-06-18	Manager (YSM) Training	Information was provided by the employer. Remove from agenda
04-12-06-18	Violence sub-committee	Remove from agenda
01-03-21-19	Safety for Transfer of YPs who have assaulted Staff (as defined by OHSA)	Remove from agenda
03-03-21-19	Educating Managers on Bi-lateral Work Stoppages	Union and Employer to review acting manager training module 16 health and safety/work refusal re: work stoppages. Bring forward
04-03-21-19	RMYC H/S Investigations and Reviews	Union would like to thank the employer for enabling the RMYC co-chair to perform 2 days of H/S investigations. Remove from agenda
06-03-21-19	Probation Local Safety and Security Plans	Employer to forward generic template to union to provide recommendations as required. Bring forward
07-03-21-19	Employer Responses to Recommendations from DHS	Employer believes rationales provided in the minutes are enough.


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Reference No.	ISSUE SUMMARY/Update	RECOMMENDED ACTION(S) ACTION REFERRED TO (name if applicable)
08-03-21-19	Defusing Hostile Behaviour (Probation)	Employer advises that personal safety training will be completed by June 2019 for all probation office staff. Bring forward
09-03-21-19	Partners in Prevention, Workers H/S Conference	Bring forward

STANDING ITEMS

	Quarterly report of Critical Injuries	1 (one) reported incident at BYC on May 23, 2019.
	New PPE Items	For short term exposure the N-95 and N-100 mask are considered for similar use. Employer will continue to supply the N-95 mask. Bring forward
	Online H/S Certification Training Review	2019/20 training continues to be face-to-face as past practice. Remove from standing item

Date Minutes Signed Off: June 20, 2019

Tony Cunningham (OPSEU Co-Chair)  Rob McGucken (Management Co-Chair) 