

Provincial Joint Occupational Health & Safety Committee

Ministry of Community Safety and Correctional Services

Minutes

Tuesday, June 26, 2018
25 Grosvenor Street, Toronto

Attendees

For the Union

- Sean Dunn (Co-chair)
- Mike Lundy
- Ryan Graham
- Gord Kiernan
- Monte Vieselmeyer

For the Ministry

- Daryl Pitfield (Co-chair)
- Kacy Cumming
- Lisa O'Brien
- Tracey Gunton

Regrets

- Judy Franz

Guest

- Sam Erry, Deputy Minister of Correctional Services

Resources

- Joscelyn Ross, Health and Safety Officer, Corporate OPSEU
- Rob Greene, Director, Corporate Services
- Mario Veronesi, Manager, Facilities and Capital Planning

Note Taker

- Lise Ledoux, Employee Relations Committee Coordinator

Previous Business

Institutional Services Items

1. **Inmate cell hatches (equipment available for safety)** – Central North CC, Central East CC, Toronto South DC, Toronto East DC and Elgin-Middlesex DC are the proposed pilot sites.

Action: Employer will confirm the pilot sites, proposed security hatch and start date of installation and review. Union to provide pilot questions for the Employer's consideration.

2. **Dumbwaiter (freight elevator) in A&D property area (Central North CC)** – no update.

Action: Awaiting approval of the business case.

3. **Body Scanners** – the Union reviewed and provided recommendations to the Employer's response to the draft best practices. The Union recommends that additional staff complement be added to facilitate the optimal use of the body scanner.

Action: The committee recommends that request for additional staffing be brought forward to MERC. Employer will finalize the response of the best practice document.

The Union also recommends that the body scanners be included as an available tool in the weapon threat assessment.

Action: Item to be removed from the agenda.

4. **Drones** – there are no policies in place. Local institutions deal with drones on a case-by-case basis. The ministry is exploring new technology associated with drone related concerns.

Action: Item to be removed from the agenda.

5. **Labour Board orders (Maplehurst CC)** – tinting of windows in one unit was completed. Union raised concerns with the level of tinting.

Action: Update to be provided at the next meeting.

6. Institutional cups – the committee recommends one standard cup for province wide use.

Action: Committee will review current cups in use and provide a sample to Procurement Services.

7. Hot meal trays –

Action: Employer will send sample trays for use in segregation to the Union for review.

8. Lack of dry cell procedures – in review of the Employer's submission, the Union will provide information on prototypes associated to drug contraband recovery in offender toilets. In addition, the Union recommends the development of standardized dry cell procedures to be used in all institutions.

Action: Employer will review the prototypes upon receipt.

9. Standardized Security Training for Nurses – Union provided the Employer with a list of what they believe nurses should receive as standardized orientation training specific related to security.

Action: Employer to review and respond.

10. Incoming Mail – Employer continues to review options for receiving and distributing inmate mail. The Union recommends in the meantime that local institutions photocopy non privilege inmate correspondence. The Thunder Bay CC is requesting to initiate a pilot project regarding utilizing email for inmate incoming mail (drop box only).

Action: Employer will review and report back.

11. Toilet Fishing (Hamilton-Wentworth DC) – Employer advised that a significant plumbing upgrade is anticipate to commence in September at HWDC. Facilities Branch will look at options with the local Employer regarding toilet fishing concerns.

Action: Update to be provided at the next meeting.

12. Female Remanded Inmates (Vanier Centre) – brought forward to the MERC for decision regarding recreation officer.

Action: Item to be removed from the agenda.

13. BOSS Chairs – non-functioning chairs are being replaced.

Action: Employer will provide a list of current BOSS chairs by institutions.

14. Institutional Cleaning – upon review and discussion with local presidents and health and safety chairs, the Union is of the view that this has become a staffing related issue and institutions are unable to comply with the policy with current staffing levels. The lack of cleaning and cleanliness leads to the spread of communicable diseases and infections for the staff and inmate population and must be immediately addressed. Union requests that this issue be forwarded to MERC as it entails additional staff.

Action: Item referred to MERC. Item to be removed from the agenda.

15. Edge Weapon Training – Union is requesting edge weapon training. The Employer does not support this training due to current training pressures. The Union will provide a written recommendation to the Deputy Minister requesting edge weapon training.

Action: Item to be removed from the agenda.

16. Electronic Lock Testing – Union is requesting what is the provincial standard on the institutional series preventative lock maintenance.

Action: Employer to respond.

17. Hatches (TSDC) – request will be reviewed as part of item no. 1 above.

Action: Item to be removed from the agenda.

18. Snap Lock Hatches (TSDC) – the Union reported that snap lock hatches were installed in some areas of the institutions and they have been well received by staff and they requested these hatches be installed in the mental health assessment unit.

Action: PJOHSC members will review further and report back.

19. Hatch Policy – the Union is requesting the ministry's direction regarding the use of force on an inmate to close a meal hatch. Employer advised that every situation is dealt with on a case-by-case basis.

Action: Item to be removed from the agenda.

20. Sprinkler Heads (TSDC) – the local Union requested that some kind of an alternative cover option to be developed that will alleviate concerns over multiple broken sprinkler heads causing disruption to operations.

Action: Employer will follow up with TSDC.

21. MSA – Union requests the number of MSA units be reviewed based on existing fire plans due to the increase in correctional staff.

Action: Employer will provide a list of the number of MSA units in each institution to the Union for review.

22. Vans – Employer responded to the Union's concerns with the new vans:

- a. Front inmate compartment opens up into oncoming traffic – Employer advised that the vehicle doors should only be opened in an emergency situation and pulled off the road at a safe distance.
- b. Monitor on passenger's side impedes the air bag – Employer confirmed that air bag deployment is not impeded by the monitor.
- c. Height of new vans - unable to drive in some locations due to height restrictions – Employer advised that they are exploring smaller prototype vans.

Action: Item to be removed from the agenda.

23. Ventilation System (Sudbury Jail) – the ministry continues to seek alternatives to repair and maintain the ventilation system.

Action: Union will follow up with the local and report back.

24. Radios (Sudbury Jail) – no further concerns.

Action: Item to be removed from the agenda.

25. Offender Transfer Operations – Employer has reviewed the applicable Highway Traffic Act section for vehicles. Vehicles with nonessential lighting will have them removed in accordance with the Highway Traffic Act.

Action: Item to be removed from the agenda.

26. Escort handover from police – Employer provided feedback to the Union's draft proposal. Committee is in agreement with the best practice document.

Action: Employer will distribute the best practice document to the field with instructions to share with all staff.

Community Services items

1. Probation and Parole Working Group – Community Services Health and Safety Working Group met on May 11th (see attached minutes). Committee discussed the role of this working group with respect to the PJOHSC. The Union wants to ensure that community services items are discussed.

Action: Co-chairs will have further a further discussion with ADM, CS.

2. Health and Safety Incident reports – deferred.

Action: Waiting for the Union to provide a list of the information they wish to receive on the reports.

Both Institutional and Community Services Items

1. Asbestos in facilities and probation and parole offices – Facilities Branch advised that they will be undertaking paint samples in some institutions.

Action: Employer co-chair will provide the community services reports to the Union.

2. Naloxone – kits have been delivered to probation and parole offices.

Action: Co-chairs will send a communiqué to the field and request local health and safety committees meet and discuss placement of naloxone kits in strategic locations at each institution and report back to the PJOHSC.

- 3. Blood sample** – discussion took place regarding the application process with the Consent and Capacity Board and follow up.

Action: Committee is drafting a joint information note to provide further clarification on the process when an offender refuses to supply a blood sample.

Standing Items

- 1. TB policy** – no update.
- 2. MOL mandatory health and safety awareness training for workers and supervisors on July 1, 2014 (training plan) / Safe Smart Training** – no update.

Action: Employer will share June 30th report when available.

New Business

- 1. Criminal Charges** – Union requests correspondence be sent to the field to remind staff of their rights to lay criminal charges and assist in the process if the employee wishes.

Action: Employer will review and respond.

- 2. CPR and Suspected Fentanyl** – per the November 7, 2017 Training and Development Subcommittee meeting minutes, the Employer confirmed that the curriculum was altered to show how to apply breaths but compressions only to be used in the workplace. The Union is requesting for a safer alternative and clear direction for CPR on offenders with suspected opioid medical distress. The Union is requesting for information on the usage on the ambu-bag.

Action: Employer will follow up and respond.

- 3. Opioid Search Protocol** – Union is requesting a protocol/best practice for searching for suspected opioids.

Action: Employer will share a draft best practice document for the committee's review.

4. **Full Face Respirators** – Union is requesting that the Employer replace N95 masks with N100 or P100 masks once stock is depleted. N100 or P100 is in compliance with the updated NIOSH standard with regards to the prevention of opioid exposure.

Action: Employer will review and respond.

5. **Inmate Phone** – Union is requesting looking at different phone options. The Employer would like Central East CC local health and safety committee provide alternatives for the PJOHSC to review.

Action: Committee will review and respond once received.

6. **Bailiffs Concerns** – a local member forwarded a number of concerns. Committee reminds all members that the process for having an item heard at the PJOHSC must go through their local joint health and safety committee.


Action: Item to be removed from the agenda.

Next Meeting

- Tuesday, September 25, 2018

Signatures

For the Union:



Sean Dunn



Mike Lundy



Ryan Graham



Gord Kiernan

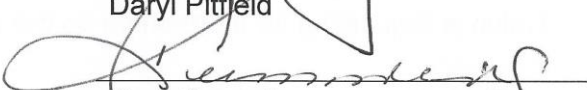


Monte Vieselmeyer

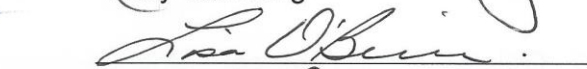
For the Ministry:



Daryl Pitfield



Kacy Cumming



Lisa O'Brien



Tracey Gunton