

Provincial Joint Occupational Health & Safety Committee

Ministry of Community Safety and Correctional Services

Minutes

Tuesday, December 11, 2018

Ontario Correctional Institute

Attendees

For the Union

- Mike Lundy (Co-chair)
- Ryan Graham
- Michelle MacLean
- Gord Kiernan
- Chris Jackel

For the Ministry

- Kacy Cumming (Co-chair)
- Lisa O'Brien
- Tracey Gunton

Regrets

- Daryl Pitfield
- Judy Franz

Resources

- Joscelyn Ross, Health and Safety Officer, Corporate OPSEU

Observers

- Barry Roy, local JOHSC Union co-chair, Ontario Correctional Institute
- Adam Cygler, local Union President, Ontario Correctional Institute

Note Taker

- Lise Ledoux, Employee Relations Committee Coordinator

Opening Remarks

With the recent Union elections, the PJOHSC recognizes and thanks Sean Dunn from Central East CC and Monte Vieselmeyer from Toronto South DC for their contributions to the committee. Mike Lundy from Thunder Bay CC is the new co-chair and Michelle MacLean from Hamilton-Wentworth DC was elected as a new member. The committee also welcomes Chris Jackel as the new MERC employee co-chair.

Previous Business

Institutional Services Items

1. **14 12 10 Inmate cell hatches (equipment available for safety)** – Employer still waiting a date to implement.

Action: Update on the implementation date to be provided within the next month. Union will provide recommendations to the Employer regarding their expectations with the pilot

2. **16 03 04 Dumbwaiter (freight elevator) in A&D property area (Central North CC)** – no update.

Action: Awaiting approval of the business case.

3. **Body Scanners** –

- a. **16 03 04 Best Practice Document** – waiting to be released to the field.

Action: Update to be provided when available.

4. **16 12 07 Institutional cups** – Union continues to support the streamlining to use one standardized cup.

Action: Union to review with local JHSC co-chairs.

5. **16 12 07 Hot meal trays** – Employer shared the results from the survey to all institutions regarding local standing orders regarding the distribution and collection of meal trays and lids.

For further clarification it is the responsibility of the correctional officers to account for and supervise the distribution and collection of meal trays and lids.

Action: Union to review the local standing orders and share any concerns with the Employer.

6. **17 06 20 Lack of dry cell procedures** – waiting for Facilities Branch to share prototypes.

Action: Employer to re-share the local procedures with the Union.

7. **17 06 20 Standardized Security Training for Non-Officer Group** – Union shared the draft standardized basic orientation package.

Action: Employer to review and respond prior to recommending to the Training and Development Subcommittee.

8. **Opioid Response in Institutions:**

- a. **17 06 20 Incoming Mail** – Employer felt that the prototype scanners did not meet operational needs.

Union recommends that all incoming mail be photocopied and distributed to inmates and that procedures are locally negotiated.

Action: Employer will take the Union's recommendations under review while continuing to explore alternative options. The committee encourages local JHSCs to review their incoming mail practices.

- b. **18 06 26 Opioid Search Protocol** – Union has some recommendations to the draft contraband risk assessment form. Union raised concerns that despite the potential use of this form, there is no search protocol for opioids in place.

The Union recommends that the current training provided at Hamilton-Wentworth DC (HWDC) be adopted as a provincial standard in all institutions. In the HWDC training document where it indicated N95 masks, the Union recommends the use of MSA.

Action: Employer will review the Union's recommendations upon receipt and respond.

- c. **18 06 26 Full Face Respirators** – samples is deferred to the next meeting. The Union recommends that the N95 masks be replaced with N100 masks and that masks be issued as part of PPSE.

Action: Employer to review and respond.

- 9. 17 09 19 Toilet Fishing (Hamilton-Wentworth DC)** – plumbing upgrade project is slated for the Spring of 2019.

Action: Move item to Standing Items for future updates.

- 10.18 04 11 Electronic Lock Testing** – Employer advised that there are no manufacturers' maintenance procedures (no periodical maintenance or lubricants recommended).

Action: Union will follow up with Central East CC per the last minutes.

- 11.18 04 11 Sprinkler Heads (TSDC)** – deferred.

Action: Union will follow up with TSDC and Employer will provide a sample sprinkler head.

- 12.18 04 11 MSA** – Union reviewed the statistics and has concerns therefore recommends that a date be set for the Fire Safety Committee to reconvene (per the May 29, 2008 Terms of Reference).

Action: Employer to respond.

- 13.18 04 11 Escort handover from police** – Best practices have been shared with the field. The Union shared a draft shift changeover certification to the Employer.

Action: Employer to review the draft certification.

- 14.18 06 26 Inmate Phone** – Union recommends an alternate phone option for inmates (tamper proof).

Action: Union to follow up with Central East CC.

15.18 09 25 Weapons Search Protocol – Employer advised that the policy branch is reviewing.

Action: Co-chairs to follow up.

16.18 09 25 Fleetnet and new institutional radio capabilities – Union requests that the Employer invite the appropriate program area to provide an update on the equipment rollout in four institutions and discuss next steps.

Action: Employer to invite appropriate program area at the next meeting.

17.18 09 25 Facial Hair – Employer shared a proposed option to address accommodated staff. The Union requests that a sample be shared with the committee prior to the meeting.

Action: Union to review the information and respond.

18.18 09 25 Inmate Tampering of Sprinkler Heads – Employer continues to review alternatives.

Action: Employer to provide update at the next meeting.

19.18 09 25 Cell Extraction (Maplehurst CC) – deferred.

Action: Update to be provided at the next meeting.

20.18 09 25 Quinte DC Overcrowding – ministry continues to work on reducing the counts by moving inmates to other institutions. Currently retrofitting the dorm and anticipate completion by December 20, 2018.

Action: Move item to Standing Items for further updates.

21.18 09 25 Kenora Jail disturbance – no further update.

Action: Remove item from the agenda.

22. 18 09 25 Dismantling of Toilet – Union advised that there are issues at Hamilton-Wentworth DC, Toronto South DC and Central North CC with inmates punching the back of the toilets where the toilet paper rolls are placed.

Action: Employer to discuss with Facilities Branch and report back.

23. 18 09 25 OC foam – Union raises concerns that the contract will be up for renewal and no decision has been made. Union also has concerns about the percentage of the OC.

Action: Employer to follow up on the Union's request that correctional officers be issued OC spray.

Community Services items

1. 14 02 26 Probation and Parole Working Group – no update.

Action: Next meeting is scheduled on January 8th.

2. 16 06 15 Health and Safety Incident reports – Union shared recommendations with the Employer on the information to be shared.

Action: Employer reviewing and will respond.

3. 18 09 25 Community Services Health & Safety Working Group – concerns being addressed at the MERC table.

Action: Remove item from the agenda.

Both Institutional and Community Services Items

1. 15 03 11 Asbestos in facilities and probation and parole offices – Union is requesting an update on the paint testing.

Action: Employer to follow up.

2. **17 03 23 Naloxone** – communiqué was shared with all superintendents and local JHSCs regarding the ordering and distribution of naloxone kits. This item is to be a Standing Item on the local JHSC agendas. Local committees are to ensure that naloxone is captured within the monthly inspections.

Action: Move to Standing Item for future updates.

3. **18 04 11 Blood sample** – Two committee members drafted a document for future consideration.

Action: Members to review the document.

4. **18 06 26 Criminal Charges** – committee recognizes and supports the rights of staff to pursue criminal charges in incidents of assaults or threats.

Action: Remove item from the agenda.

5. **18 06 26 CPR** – As per the November 7, 2017 Training and Development Subcommittee meeting minutes, the Employer confirmed that the curriculum was altered to show how to apply breaths but compressions only to be used in the workplace. The Employer's position, according to Corporate Health Care's opioid training package to correctional staff, is that: "should opioid exposure be suspected and CPR is required, begin CPR with compressions only".

Action: Remove item from the agenda.

6. **18 09 25 New WHMIS Regulations** – no update.

Action: Employer will follow up with the Correctional Services Training Centre.

Standing Items

1. **TB policy** – no update.
2. **MOL mandatory health and safety awareness training for workers and supervisors on July 1, 2014 (training plan) / Safe Smart Training** – Employer is in process of confirming compliance statistics with all cost centre managers.

Action: Update to be provided at the next meeting.

New Business

1. **Cannabis storage and procedures for handling** – Employer advised that the Modernization Division is establishing a working group with 2 Union representatives from each region to draft procedures for the storage and handling of cannabis.

The Union supports the establishment of this working group, however, raised concerns with the selection of the regional representatives.

Action: Union co-chair will send correspondence to the ADM, Modernization Division.

2. **Kenora Jail lights and fixtures being easily converted to weapons** – Union is requesting that the Employer direct the region to review the issue and make it a priority item.

Action: Employer to follow up.

3. **Body Scanner** – Union raised concerns that the body scanner at the Fort Frances Jail has not been installed and is clearly going to miss the timelines provided to the local. Union is requesting set dates for installation.

Action: Employer to follow up.

4. **Scanner Technical Problems** – Union raised issues with the training material. It does not reflect the actual operating system due to updates.

Action: Employer to follow up.

5. **Review of various pilot projects** – Union recognized that several pilot projects were initiated in the past few years and requests for a list of those projects (i.e., canine, dry cell project).

Action: Parties to provide a list.

6. **ATRC Lack of Consistent Searching processes** – the local is advising that bi-weekly and daily searching is not being completed and that the situation has been ongoing for some time.

Action: Employer to review and respond.

- 7. Ministry Agreement Regarding sharing of digital images, reports, etc., with PJOHSC** – Union is recommending the creation of a document that allows for better information sharing between the local JHSCs and the PJOHSC.

Action: Employer will review and follow up.

- 8. Free Issue Committee** – Union raised concerns that the Free Issue Committee has not met in over a year and a growing list of concerns needs to be addressed.

Action: Employer will follow up.

- 9. Nurses PPSE Waist pouch** – Union is requesting a pilot project for the use of these pouches at Maplehurst CC.

Action: ADM, IS has approved and the Employer will follow up with the Superintendent to discuss next steps and implementation with the local JHSC.

- 10. Training on the 24 seat Bailiff Vehicle when use is required by Community Escort Officers** – Union is requesting copy of the training curriculum and the qualification of the instructor.

Action: Employer following up.

2019 Schedule of Meetings


- Wednesday, February 27, 2019 (Union to determine location)
- Tuesday, June 18, 2019 (Employer to determine location)
- Tuesday, September 24, 2019 (Union to determine location)
- Tuesday, December 3, 2019 (Employer to determine location)

Signatures


For the Union:



Mike Lundy



Ryan Graham



Michelle MacLean



Gord Kiernan



Chris Jackel

For the Ministry:

Kacy Cumming



Lisa O'Brien

Tracey Gunton