

**MINISTRY OF CHILDREN AND YOUTH SERVICES
MINISTRY EMPLOYEE RELATIONS COMMITTEE
(MERC)**

February 6, 2019
@ Brookside Youth Centre
390 King St E, Cobourg, ON
10:00 am- 4:00 pm

<u>For OPSEU:</u> Glenna Caldwell (Co-Chair) Sandra Harper Peter Harding Mike Fallon		<u>For Management:</u> Mark Mikoluff (Co-Chair)* Karen Martin Jasvinder Mahal	
<i>Guests:</i> Jo-Anne Ramos (Morneau Shepell), Johanna Sinclair <i>Regrets:</i> <i>Observer:</i> <i>Minutes:</i> Rupal Patel			
AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
1. <u>Review of Agenda</u>			
2. <u>Presentations</u>			
Employee Family Assistance Program (EFAP)	Presentation provided. Parties agree to distribute to the fields.	Employer to report back.	Next meeting
3. <u>Standing Items:</u>			

Youth Justice	February 4 th , Ministry announced changes to the Youth Justice Services Division to be "Youth Justice Division". A new organizational chart was provided.		Next meeting
Brookside and RMYC Transformation	No updates.		Next meeting
Facility Administrators List	List updated.		Next meeting
TEI Stats and Opportunities	57 pending TEIs in YJ. 26 applications from facilities, 31 applications from probation.		Next meeting
Justice Sector Transformation Task Force	No updates.		Next meeting
Probation Strategy	No updates.		Next meeting
Attendance Support Management Program (ASMP) Statistics	Stats received.		Next meeting
Probation Officer Recruitment Policy (PORP) Stats Provided Annually in First Quarter	Employer will send stats.		As soon as possible
Backfills in Community CA (Appendix COR30)	Master list was distributed to Regional Managers.		Next meeting
Search Procedures	All forms of searching are being reviewed by DOFB.		Next meeting
4. <u>Business Arising from Minutes:</u>			
Frisk Searching	All forms of searching are being reviewed by DOFB.	Moved to standing items (Search Procedures).	Remove from agenda
Escort Training for New Recruits	No update.		Next meeting
Transgender Youth Policy in YJ Facilities	Policy provided.		Remove from agenda

Community Hubs (Presentation & MCCSS Involvement)	Community Hubs are not the direct responsibility of YJ.		Remove from agenda
FXT Split Shifts	Union provided proposals to Employer.	Employer to respond.	Next meeting
MCCSS YJ: MOA Rollovers for non YSO/ PO	Deferred.		Next meeting
Lateral/Job Trade in YJ	Union requested all YJ lateral and job trades be processed through employee transition unit.	Employer to respond.	Next meeting
Government's Line by Line Audit	Audit completed – no information provided.		Remove from agenda
Review of Psych Testing for YSO Recruitment	Item was reviewed at Training and Development.		Remove from agenda
Audio Recording in Escort Vehicles	Item was discussed at Divisional Health and Safety. Audio recording only in the rear of the escort vehicles – memos explaining the recording capabilities will be issued to facilities as new vans are provided.		Remove from agenda
Child Advocate Office	Child Advocates Office continues in its current structure till May 1 st .		Remove from agenda
Landlines and Going Paperless and YJ Impact	Divisional review is on-going.		Remove from agenda
Suggest Future FXT YSO Hiring Dedicated to RMYC/CFYC	Employer is aware of the staffing issues.		Remove from agenda
MCCSS YJ Code of Conduct Probation	Memo was sent October, 2018.		Remove from agenda
5. <u>Updates:</u>			
Anti-Discrimination Systemic Change – ADSC Stats	Next ADSC meeting is February 26, 2019.		Next meeting
Occupational Stress Injuries	Next OSI meeting March 6, 2019.		Next meeting
Health and Productivity- YJ	Next HPP training is May 28, 2019 for new Subject Matter Advisors (SMAs) and May 29, 2019 for all SMAs.		Next meeting

Training and Development -T & D	Next T&D meeting April 4, 2019.		Next meeting
Divisional Health and Safety	Next DHS meeting March 21, 2019.		Next meeting
6. <u>New Business:</u>			
Appendix 24 FXT Seniority Hour Calculations	Only students hired under Article 33 will have their hours calculated and included under Appendix 24 if there is no break in service. Union requests that all FXT classifications in YJ have their hours calculated and provided to the union quarterly.	Employer to respond.	Remove from agenda Next meeting
Central RERC Referral re PO Survey Other Bargaining Unit Staff e.g. YSO's, MSW's, RN's, etc	Referral received with minutes. Union will provide a copy of the detention/custody survey. Union recommends the removal of the comments section in the survey.	Employer to respond.	Next meeting
Central Region RERC referral Probation Staff Covering OAG positions	Parties will review the issue and get back to Central Region RERC.		Next meeting
<u>2019 Meeting Dates</u>			
2019 Meeting Dates	June 4, 2019 September 17, 2019 November 26, 2019		

G Caldwell
OPSEU CHAIR
6 Feb. 2019
DATE SIGNED

M. Marko
MANAGEMENT CHAIR
Feb 6/19
DATE SIGNED