

## Region 7 – Train the Trainer 1

Focus on your facilitation skills at Train the Trainer 1 – October 1-4, 2018

Day 1 Monday October 1 -	1:30 p.m. - 4:30 p.m.
Day 2 Tuesday October 2 -	9:00 a.m. - 5:00 p.m.
Day 3 Wednesday October 3 -	9:00 a.m. - 5:00 p.m.
Day 4 Thursday October 4 -	9:00 a.m. - 12:00 p.m.

**Location:** Victoria Inn  
555 Arthur St W  
Thunder Bay ON P7E 5R5

Are you ready to learn new facilitation skills with other participants who have demonstrated a commitment to using labour education as part of their work as activists?

OPSEU's ***Train the Trainer 1: Focus on Facilitation Skills*** introduces participants to the theory and practice of activist education used at OPSEU. Its focus is effective facilitation and co-facilitation, with an emphasis on the delivery of OPSEU courses.

Participants will expand their methods and skills to:

- introduce a variety of activities
- build community and equity among participants
- take up small group work
- lead large group discussions
- address common conflicts and tensions
- develop action emerging from union education

### How do Region 7 members apply?

1. Complete the Train the Trainer Application form and send it to the Thunder Bay Regional Office either by e-mail [cdigiuseppe@opseu.org](mailto:cdigiuseppe@opseu.org) or fax to (807) 343-0130.

If you are faxing your application: Please call or e-mail after faxing to ensure that it has been received: [cdigiuseppe@opseu.org](mailto:cdigiuseppe@opseu.org) or 1-844-765-1422 ext. 5723.

**Wages, travel and accommodations will be covered for the event as per OPSEU Education Policy.**

**Applications are due on Friday June 22, 2018, by 4:30 p.m. EST**

2. On your questionnaire, you must demonstrate support from a Board Member in your region.
3. In the week following the application deadline; the list of applicants from your region will be sent to your Regional Vice President (RVP) to review with the Regional Education Committee. They will choose participants from your region as well as back up names, should there be more applicants than spaces available. Selection decisions will be based on the criteria below.
4. **The Thunder Bay Regional Office will contact the selected participants and advise of further details. Successful applicants will be notified after July 4, 2018. Participants will be sent a Time off Letter Information form, Advance Form, Human Rights Accommodation Request, Child Care Registration Form to complete if applicable and hotel accommodation details.**

### **Applicant Selection Criteria**

- A demonstrated commitment to union meetings and education that mobilizes and builds solidarity between members
- A recommendation for this training from an Executive Board Member within the same region.

As far as possible, we encourage participation in Train the Trainer programs from OPSEU members who:

- Can demonstrate interest and involvement in union education and facilitation, or similar work in their community
- Can identify how they will apply the training (not just in OPSEU regional education, but also in work with locals, sectors, committees, and community),
- Play leadership roles (i.e. stewards, OPSEU committees – all these roles require process skills in bringing people together, running meetings, etc.)

By applying the above criteria, OPSEU hopes to identify and select the best possible participants for this program – activists who can help strengthen local, sectoral and regional education.

Each Train the Trainer program tries to ensure fair representation by sector and equity-seeking groups such as women workers, Indigenous workers (Inuit, Métis or First Nations), racialized workers, workers with disabilities, LGBTTTIAQQ2S workers, young workers and francophone workers.



***This application will be sent to your Regional Vice President to assist the Board Members in selecting participants from your region.***

Name: \_\_\_\_\_ Local: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Name(s) of Board Member(s) recommending you:  
\_\_\_\_\_

**Please check whether you have experience in the following, and provide examples.**

**Running meetings** (in the union or community)

\_\_\_\_\_  
\_\_\_\_\_

**Facilitating union education** (local, sectoral, regional)

\_\_\_\_\_  
\_\_\_\_\_

**How do you expect to apply what you learn in this course? Be as specific as you can.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Equity and succession planning for union leadership:**

Do you belong to any of the following equity-seeking groups? Please check all that apply:

- Young worker (under 35)
- Francophone worker
- Woman worker
- Worker with a disability
- Racialized worker
- Aboriginal worker  
(Inuit, Metis, or First Nations)
- LGBTTIAQQ2S worker  
(Lesbian, Gay, Bisexual, Transgender, Transsexual, Intersex, Asexual, Questioning, Queer, Two-Spirited)

**What leadership roles do you play, if any, at the following?**

Local: \_\_\_\_\_

Sector/Div/Region: \_\_\_\_\_

Committees/Caucuses: \_\_\_\_\_

Community Organization: \_\_\_\_\_

Other: \_\_\_\_\_

Please e-mail or fax this completed form to Cindy DiGiuseppe, [cdigiuseppe@opseu.org](mailto:cdigiuseppe@opseu.org) or 807 343-0130.

**Application due date: Friday June 22, 2018 by 4:30 p.m. EST**