

**Ministry of Health and Long-Term Care
MERC Meeting Minutes
January 25, 2018**

Attendees

Union	Management
F. Wendling (Co-Chair)	R. Lindo (Co-Chair)
M. Whyte	J. Farrell
M. Santyr	D. Piasentini
H. Dargavel	M. Fox
Recorder	
	J. Riddell
Guests	
	K. Simpson
Regrets	
M. Abric-Forsyth	C. Pettis

Agenda Items	Date Tabled	Discussion	Action Required
Standing Items			
1. Review of September 21, 2017 Minutes		<ul style="list-style-type: none"> Both management and OPSEU agreed to previous minutes 	
2. Review of Agenda		<ul style="list-style-type: none"> Management and OPSEU agreed to the January 25, 2018 agenda 	

Agenda Items	Date Tabled	Discussion	Action Required
3. Position Descriptions and New Job Ads		<ul style="list-style-type: none"> OPSEU requested clarity around how jobs descriptions are being classified 	<ul style="list-style-type: none"> Management has arranged for a member of the Enterprise Classification Unit (ECU) to attend the MERC meeting in April
4. Disclosure Updates		<ul style="list-style-type: none"> Management provided OPSEU with an update on disclosures and information shares 	
5. Quarterly Fixed-Term Employee Listing		<ul style="list-style-type: none"> Management provided an update on the Fixed Term report OPSEU had specific questions related to the report 	<ul style="list-style-type: none"> Management to provide updates to specific OPSEU questions Management to provide definitions for clarity of report
6. Third Party Organizations/Agencies		<ul style="list-style-type: none"> Management provided an update on the Third Party listing 	

Agenda Items	Date Tabled	Discussion	Action Required
7. CACC Items	January 25, 2018	<ul style="list-style-type: none"> Management and OPSEU discussed the possibility of a CACC specific sub-committee. 	<ul style="list-style-type: none"> OPSEU to provide further information on other ministry sub-committees for future discussions Management to arrange a follow up meeting to discuss CACC specific items
New Items			
8. ASMP Updates	2017	<ul style="list-style-type: none"> Management provided an update on the current status of the new Attendance Policy. 	<ul style="list-style-type: none"> Management to provide further updates when available
9. Employment Standards Act	January 25, 2018	<ul style="list-style-type: none"> Management and OPSEU discussed the changes that came as a result of the update to the Employment Standards Act. 	<ul style="list-style-type: none"> Management to provide updates when available
10. Mandate Letter updates	2017	<ul style="list-style-type: none"> Both management and OPSEU agreed to remove item from future MERC agendas. 	
11. Health and Safety	2017	<ul style="list-style-type: none"> Management provided OPSEU a listing of OPSEU members on the Joint Health and Safety Committees (JHSC). 	<ul style="list-style-type: none"> Management to provide JHSC report electronically OPSEU to help find OPSEU membership where needed

Agenda Items	Date Tabled	Discussion	Action Required
12. Health Productivity Program	2017		<ul style="list-style-type: none"> • Management to bring item forward to a future MERC meeting
13. CACC Report	January 25, 2018		<ul style="list-style-type: none"> • Item to be discussed at CACC sub-committee • Item to be removed from MERC agenda
14. Workload/ Staffing Levels	2017		<ul style="list-style-type: none"> • Item to be discussed at CACC sub-committee • Item to be removed from MERC agenda
15. Update on Hamilton CACC	2017	<ul style="list-style-type: none"> • Management provided an update on the current status of the Hamilton CACC and actions that are being taken to resolve the issues. 	<ul style="list-style-type: none"> • Item to be removed from MERC agenda
16. CACC Uniforms	2017		<ul style="list-style-type: none"> • Item to be discussed at CACC sub-committee • Item to be removed from MERC agenda
17. CACC Emergency Preparedness	2017		<ul style="list-style-type: none"> • Item to be discussed at CACC sub-committee • Item to be removed from MERC agenda

Agenda Items	Date Tabled	Discussion	Action Required
18. Attendance Update for CACC employees	2017	<ul style="list-style-type: none"> Management provided a status update on the workforce scheduling software system being implemented into the CACCs. 	<ul style="list-style-type: none"> Item to be removed from MERC agenda
19. Benefit Transformation	April 20, 2017	<ul style="list-style-type: none"> Management does not have any updates on the item at this time. 	
20. LTC Inspectors	September 21, 2017	<ul style="list-style-type: none"> Management provided an update on the current status of the Long-term Inspectors 	<ul style="list-style-type: none"> Management will continue to updates to OPSEU when available
21. Merit Increases	January 25, 2018	<ul style="list-style-type: none"> Management provided an update on the OPS policy for merit increases. OPSEU expressed a concern around potential timing issues 	<ul style="list-style-type: none"> Management to follow up
22. Telematics	September 21, 2017	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Management will continue to updates to OPSEU when available
23. Employee Portfolio	January 25, 2018	<ul style="list-style-type: none"> OPSEU raised concerns with the format of the current Employee Portfolio 	<ul style="list-style-type: none"> Item to be brought forward to the next MERC meeting
Bring Forward			
24. Enterprise Classification Unit	2017	<ul style="list-style-type: none"> Management has arranged for the Enterprise Classification Unit to attend our April meeting 	
25. Terms of Reference	2017	<ul style="list-style-type: none"> Item to be discussed after ERC training 	

Agenda Items	Date Tabled	Discussion	Action Required
26. ERC Training	2017	<ul style="list-style-type: none"> ERC Level 2 training will occur on June 27 Management and OPSEU discussed and agreed to change the June meeting to accommodate the ERC training. 	<ul style="list-style-type: none"> Management to register for ERC training on June 27
27. LERCs	2018	<ul style="list-style-type: none"> Management and OPSEU discussed methods to ensure where necessary that LERCs are created and that all are working effectively. 	<ul style="list-style-type: none"> Management and OPSEU to arrange ERC level 1 training for LERCs

Approval:



F. Wendling
OPSEU

Dated: January 25, 2018



R. Lindo
MOHLTC

Dated: January 25, 2018

