



Registration for OPSEU Child Care

OPSEU's Child Care uses the Child Care and Early Years Act as a guiding principle.

The Act is responsible for setting guidelines to ensure that children in the care of others are well taken care of. It stipulates how many children, based on their ages, are to be placed with a child care provider.

The staff-child ratios as stated by the Act are as follows:

Infants	6 weeks to 18 months	3:10
Toddlers	18 to 30 months	1:5
Pre-schoolers	2.5 to 6 years	1:8
Junior	6 and 7	1:15
Senior	8 and up	1:20

Your assistance is needed to ensure that your child(ren) receive the best quality care and that we have the correct amount of providers required as per the Act. **It is your responsibility to advise the Event Coordinator that you require child care for the function by the deadline, otherwise members who bring their children to the event without the required notice, may be responsible for making their own child care arrangements.**

Child's First Name	Child's Last Name	Birth Month/Year
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please advise us if there are any medical conditions or allergies (including food) that we should be aware of for each child.

Child's First Name	Medical Condition/Allergies
_____	_____
_____	_____
_____	_____
_____	_____

Expense Guidelines as per OPSEU policy

The Family/Attendant Care Claims section on the reverse side of the Membership Expense Claim Form must be completed whenever family care or meals for dependent children are claimed.

Members who bring children to union events will be entitled to single accommodation and meal expenses.

The meal allowance for children under 12 years of age is 50 per cent of OPSEU's standard meal allowance, (before their 13th birthday).

Claims must be signed by the service provider and may be verified by Head Office before payment is made.

All children accompanying registrants must be pre-registered and signed in **all day** for child care. If they are not signed-in and attending, single hotel room accommodation and meals will not be honoured.

Expenses can be filed electronically using the forms available in the Member Portal on OPSEU's website <https://members.opseu.org/> after the adjournment of the event.

A Direct Deposit Form is also available in the Forms section on the website, should you wish to receive your expenses directly deposited into your bank account.

Your child will be provided with a program tailored to his/her age. This includes age appropriate toys and activities. A nutritious lunch and snacks will be provided, except for those on special diets.

General Menu for OPSEU Childcare

	Partial Day April 5, 2017	Day 1 April 6, 2017	Day 2 April 7, 2017	Partial Day April 8, 2017
MORNING SNACK		Flatbread and Cheese Fruit/Juice	Bagel and Cream Cheese Juice	Fruit/Cereal Juice Yogurt
LUNCH		Chicken fingers French Fries Raw Cut Veggies Milk Fruit Mashed Potatoes (for infants)	Pasta and Meat Sauce Garden Salad Milk Fruit Mashed Potatoes (for infants)	Assorted Sandwiches Raw cut Veggies Milk Fruit
AFTERNOON SNACK		Croissants Cream Cheese Fruit Juice	Vegetable Tray Granola Bars Fruit Juice	
EVENING SNACKS (if applicable)	Fruit Juice Corn Chips/Nachos Salsa	Yogurt Rice Cakes Fruit Juice	Crackers Cheese Fruit Juice Corn Chips/Nachos Salsa	

Due to the fact that not all children are able to consume adult food, we will have on hand animal cookies, digestive cookies, bagels and apple sauce.

Please remember that we do ask for all parents with infants to supply any baby food, formula, diapers or bottles needed for your child's stay.

Additionally, please provide your child with appropriate clothing to participate in outdoor activities (e.g. weather appropriate outerwear, comfortable walking shoes, etc.) or swimming (bathing suit, goggles, etc.).