



**OPS Corrections Bargaining Procedures Conference**

**Date:** July 29, 2016

**TO: ALL OPS LOCAL PRESIDENTS (OR HIGHEST RANKING OFFICER) WITHIN THE CORRECTIONAL BARGAINING UNIT**

Dear Member:

This is to advise you that the Correctional Bargaining Procedures Conference has been called for:

**Date: October 27 & 28, 2016**

**Time: 1:00 p.m.**

**Hotel: The Sheraton Hotel**

**123 Queen Street West, Toronto, Ontario, M5H 2M9**

**Registration: Thursday October 27, 12:00pm - 1:30pm**

Please call a general membership meeting as soon as possible to elect delegates to the Corrections Bargaining Procedures Conference. Your entitlement is according to the convention formula (Article 13.4 Constitution), **based on the number of members in the Ministry concerned, as follows:**

1. The **Chair** of each Local Enforcement Renewal Committee (LERC) in your local is the **automatic first delegate** to the divisional meeting of that ministry. (There should be one LERC, with its own chair, for **each** ministry with members in the local).
2. If a LERC chair's position is vacant in a ministry in your local, or if there is no LERC for a given ministry:  
the Local President is the **automatic first delegate** if he/she is from Corrections.
3. **Local Presidents from MCYS Probation and MMSCS P&P are the automatic delegates.**
4. **All other Delegates, Alternates and Observers entitlements must be elected as per policy.**

The members of the current Ministry Enforcement Renewal Committee and Health and Safety subcommittee are automatic delegates **in their own right**. They may attend over and above their Local's entitlement, as do Executive Board Members who are from the division. In those Ministries where there is an absence of LERCs, the members of the Regional ERCs (RERCs) become the automatic delegates for that Ministry. Where both LERCs and RERCs exist within a ministry, the RERCs have no automatic delegate status.

Delegates and Alternates elected must be a Corrections Bargaining Unit member. If you are a local President and from another Ministry you may attend as Observer only. Any alternate(s)/observer(s) accompanying delegates are at the Local's expense. Head Office will cover an alternate's expenses only where the alternate attends **instead of, and in place of, the delegate**. Please note that alternates, like delegates, **MUST BE ELECTED**.


The delegate entitlement for your Local, according to our records at Head Office as of July 28, 2016, is provided in the email that accompanies this letter.

Once available, you will also receive the **Parking Form**. Please bring this form to the Registration Area set-up by the Toronto Parking Authority. The price is \$60 which includes in/out privileges.

Please make every effort to ensure your members are represented at your Divisional by electing delegates and alternates early! The quorum at any Divisional meeting shall be one-half of the registered delegates. Minutes of the last Divisional meeting will be available at the conference.

**\*\*Note:** Please be advised that the forms normally associated with this call, are not attached. The forms as outlined above are not available at this time as we are moving into a paperless registration. Locals will be provided with the new procedures when the forms become accessible.

In solidarity,



Warren (Smokey) Thomas  
President

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cc: Executive Board  
Members Regional  
Offices  
CERC  
Ministry ERG and Health and Safety Teams  
Negotiators, OPS  
Accounting Department  
Senior Staff  
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