

We own it!

Date: July 29, 2016

TO: ALL OPS LOCAL PRESIDENTS (OR HIGHEST RANKING OFFICER) AND STEWARDS WITH OPS MEMBERS

RE: OPS DIVISIONALS MEETING

Dear Member:

This is to advise you that your OPS Divisionals Meeting has been called for:

Date: October 29 & 30, 2016

Time: 9:00 a.m.

Hotel: The Sheraton Hotel

123 Queen Street West, Toronto, Ontario, M5H 2M9

Registration: Friday October 28, 7:00pm - 9:00pm and Saturday October 29, 7:30am - 9:30am

Please call a general membership meeting as soon as possible to elect delegates to the OPS Divisional. Your entitlement is according to the convention formula (Article 13.4 Constitution), **based on the number of members in the Ministry concerned, as follows:**

1. The **Chair** of each Local Enforcement Renewal Committee (LERC) in your local is the **automatic first delegate** to the divisional meeting of that ministry. (There should be one LERC, with its own chair, for **each** ministry with members in the local).
2. If a LERC chair's position is vacant in a ministry in your local, or if there is no LERC for a given ministry:
 - (a) the Local President is the **automatic first delegate** if he/she is from that ministry, as per the existing policy.
 - (b) for all other ministries, the delegate or delegates will have to be elected.

The members of the current Ministry Enforcement Renewal Committee and Health and Safety subcommittee are automatic delegates in **their own right**. They may attend over and above their Local's entitlement, as do Executive Board Members who are from the division. In those Ministries where there is an absence of LERCs, the members of the Regional ERCs (RERCs) become the automatic delegates for that Ministry. Where both LERCs and RERCs exist within a ministry, the RERCs have no automatic delegate status.

Any alternate(s)/observer(s) accompanying delegates are at the Local's expense. Head Office will cover an alternate's expenses only where the alternate attends **instead of, and in place, of the delegate**. Please note that alternates, like delegates, **MUST BE ELECTED**.

The delegate entitlement for your Local, according to our records at Head Office as of July 28, 2016, is provided in the email that accompanies this letter.

All **Credential Forms must be signed by two local officers**. If your Local is sending an alternate(s)/observer(s), please complete the Credential Forms for each individual who will be attending.

Once available, you will also receive the **Parking Form**. Please bring this form to the Registration Area set-up by the Toronto Parking Authority. The price is \$60 which includes in/out privileges.

Please make every effort to ensure your members are represented at your Divisional by electing delegates and alternates early! The quorum at any Divisional meeting shall be one-half of the registered delegates. Minutes of the last Divisional meeting will be available at the conference.

****Note:** Please be advised that the forms normally associated with this call, are not attached. The forms as outlined above are not available at this time as we are moving into a paperless registration. Locals will be provided with the new procedures when the forms become accessible.

In solidarity,



Warren (Smokey) Thomas President

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cc: Executive Board Members Regional Offices
CERC
Ministry ERC and Health and Safety Teams
Negotiators, OPS
Accounting Department
Senior Staff
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