



February 11, 2016

To: Sector 26-LBED Local Presidents or Highest ranking officers  
Sector 26 LBED Division Executive

From: Denise Davis, Sector 26-LBED Chair

cc: Executive Board Members, All Regional Offices, All Negotiations, Francine East-Conference Secretary, All Accounting

Subject: Sector 26 LBED Pre-Bargaining Conference and Local Survey Instructions

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Dear Members;

This is to advise you that the Sector 26-LBED Pre-Bargaining Conference has been scheduled.

When: Saturday April 30, 2016  
9:00am-5:00pm

Where: Courtyard Hall  
Courtyard Marriott Toronto  
475 Yonge Street, Toronto

Registration: 8:00am-9:00am

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The purpose of the Pre-Bargaining Conference shall be to examine in depth a number of broadly based issues that are relevant to the forthcoming round of negotiations, to review the results of the bargaining surveys and to develop themes for consideration at local demand setting meetings and generally to give guidance and a sense of direction to the delegates. In addition, the delegates will elect the negotiation team (4 to be elected). In accordance with the Division bylaws the Chair shall be the Chair of the negotiation committee. (*Article 2.7 LBED Negotiations Procedures*)

In accordance with the LBED's Negotiating Procedures and OPSEU Policy, each local is instructed to convene a Local meeting for the purpose of electing delegates, alternates and/or observers.

All delegates are determined according to OPSEU's Convention formula. Any alternate(s) accompanying delegates **are at the Local's expense**. Head Office will cover an alternate's expense **ONLY** where the alternate attends **instead of and in place of the Delegate**. Please note that alternates, like delegates, must be elected.

The delegates and alternates to the Pre-Bargaining Conference and the Final Demand Setting meeting, except in extenuating circumstances, shall be the same delegates/alternates for both meetings.

Your current collective agreement expires on March 31, 2017 and in accordance with your bargaining procedures we need you to do the following;

Schedule a local meeting

Circulate and collect your bargaining surveys prior to your local meeting

Elect your delegates and alternates to attend the pre-bargaining conference prior to March 24<sup>th</sup>

Compile the survey results

Return your surveys and Top ten list by March 24<sup>th</sup>

Submit registration forms by March 24<sup>th</sup>

Attached forms (to ensure your attendance return by March 24, 2016)

- OPSEU Registration Form
- OPSEU Hotel Room Request Form \*\*\*NEW-OPSEU will make hotel bookings on your behalf
- OPSEU Child Care Request Form
- OPSEU Human Rights Accommodation Form

Attached Resources

- Sector 26-LBED Negotiating Procedures
- 2016 LBED Bargaining Survey
- Top Ten Local Bargaining Survey Results Tally Sheet

The Sector 26 LBED Final Demand Setting Meeting will be held on November 5<sup>th</sup>, 2016 at the Eaton Chelsea Hotel Toronto. Registration forms will be sent out in the Fall of 2016 for this event.

In solidarity,

Authorized for Distribution

*Original signed document on file. Please contact Negotiations Unit for further information or to view a copy of the original document*

Denise Davis  
Chair Sector 26-LBED

Warren (Smokey) Thomas  
OPSEU President