

MINISTRY OF AGRICULTURE, FOOD AND RURAL AFFAIRS
MEAT INSPECTION EMPLOYEE RELATIONS COMMITTEE - MINUTES
 June 10, 2014
 1 Stone Road West, Boardroom 405, Guelph

For Management:

Lee Orphan, Co-Chair
 Nick Van Lankveld
 Joe Koza

For OPSEU:

Melanie Begin, Co-Chair
 Marcus Rangai
 Daira Miranda
 Sabrina De Girolamo

Resource:

Joe Koza opened the meeting at: 1:30

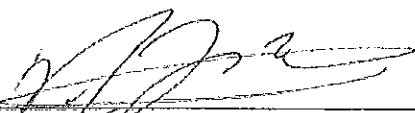
Agenda Items	Discussion	Action Required	Timeline for Completion
Introductions			
Standing Items			
1. Program Update	<ul style="list-style-type: none"> • Program Planning for 2014-15 nearly complete. Program priorities will include – reviewing the further processing program and training; program guidance (MPGs, MIPPM) and compliance processes 		
2. Staff Training and Orientation	<ul style="list-style-type: none"> • 121 have completed approach to inspection training (mandatory training), positive response to training. Upcoming sessions on Sept. 11 and 12, 25 and 26 • Conflict management skills training June 11th and 12th • 1 MHO trainee (Brighton) 		
3. Update on Health and	<ul style="list-style-type: none"> • Met twice since reconvening in May 		

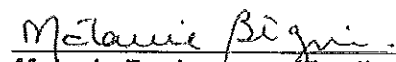
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Safety Working Group	<ul style="list-style-type: none"> • 20 meetings to date • Group has finished terms of reference • Campylobacter fact sheet and slide deck – sent to all staff, AMs to give training to staff • Hearing protection – approval for hearing options, trail of reusable ear plugs, recommendations brought forward on June 18th and then will go for final approval • Revising and updating MPP for accident/incident reporting, revising and updating designated safe locations • Developing MPP for protective eye wear, moving forward for final approval • Working Group priorities – risk assessments, first aid 		
4. Workforce Planning	Competitions: Regular MHOs – Dundalk and Schomberg Regular FPI – Ottawa Fixed Term FPI – Thunder Bay, Ridgetown # of Plants Slaughter – 130 FSMPs - 380		
Follow Up Items (March 4, 2014)			
1. Tablets – Health & Safety	<ul style="list-style-type: none"> • Staff were provided with 2 options • All staff have confirmed choice • July 15th is the target date for acquiring the assets 		

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New Items			
1. New Hiring in Ridgetown: FP part-time	<ul style="list-style-type: none"> Part-time further processing support is still required in the Windsor area despite losing the slaughter capacity in the recent past 		
2. Fleet vehicle: Policy for Car Assignment	<ul style="list-style-type: none"> Specific criteria need to be met before a Ministry vehicle can be assigned 	Management to review	
3. Continuous Service Dates	<ul style="list-style-type: none"> Additional information requested on CSDs Request for list of FXT employee 	<ul style="list-style-type: none"> HR to provide more detail on CSD adjustment impacts HR to follow-up on list of FXT employees 	June 2014
Upcoming 2014 MI ERC's	Next meeting September 16 th , 2014 from 10:00 – 12:00 and December 9 th , 2014 from 10:00 – 12:00		


 Joe Kozak (For Management)
 NICK VAN LANKVELD
 PRR LBS DR PHAN


 Melanie Begin (For the Union)