

**MTO Ministry Employee Relations Committee (MERC) Agenda**  
**August 14, 2014**  
**6<sup>th</sup> Floor, ADMs Boardroom, 301 St. Paul, St. Catharines**

<b>In attendance (*chair of meeting)</b>			
<b>For the Union</b>	<b>For the Employer</b>	<b>Guests</b>	<b>Regrets</b>
S. Valcourt C. Blaney E. Strachan J. Marion	L. McAusland* M. Tejada H. Francis G. Chaput S. Pietrangelo		R. Lepage
<b>Agenda Item (year-month-agenda#)</b>	<b>Standing Items</b>		<b>Action</b>
97-01-02 Outsourcing/Disclosures	The Employer provided an updated chart to the Union.		Remain on agenda.
04-03-01 Road User Safety (RUS) Modernization	<p>The Employer provided an update regarding roll-out of new data management systems for International Registration Plan (IRP) and Oversize/Overweight (O/O). Employer continues piloting Web services for IRP. Employer is planning to pilot Web Services for O/O this fall.</p> <p>MTO is currently in the planning phase for RUS Modernization. The planning phase is expected to be completed by the fall.</p> <p>Carrier Modernization remains a priority and the Ministry will continue to provide updates as they become available.</p>		Remain on agenda.

<p><b>07-10-02</b>  <b>Employee Engagement Survey</b></p>	<p>OPS results of the Employee Engagement Survey have been made available to all staff on the intranet.</p> <p>The Employer provided a high level overview of the results for OPS and MTO and will provide more detailed results at the next meeting.</p>	<p>Remain on agenda.</p>
<p><b>07-12-01</b>  <b>Provincial Highway Management Update</b></p>	<p>The Employer provided a general update on winter highway maintenance. The Ministry is implementing measures to improve winter maintenance including the approval of 20 new FTEs to be located in the Regions. The classification of these positions is currently under review.</p> <p>The Auditor General continues to review the winter maintenance program.</p> <p>The Employer will continue to provide updates as they become available.</p>	<p>Remain on agenda.</p>
<p><b>10-04-05</b>  <b>Results-based Planning</b></p>	<p>The Ministry is currently awaiting instructions for the upcoming RbP process. The process is expected to be released in the fall.</p>	<p>Remain on agenda.</p>

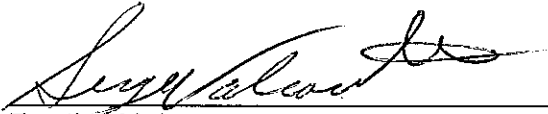
<p><b>13-04-01</b>  <b>Transition Exit Initiative (TEI)</b></p>	<p>The Employer provided an update on the number of Ministry's TEI applications and approvals.</p> <p>The Union observed that there are some applications that have not yet been approved.</p> <p>The Employer indicated that it continues to apply its discretion in approving applications in accordance with the Collective Agreement and that TEI applications continue to be received and considered.</p>	<p>Remain on agenda.</p>
<p><b>13-04-02</b>  <b>Training and Development</b></p>	<p>The parties reviewed and discussed peer-to-peer support programs in other Ministries.</p> <p>The parties are finalizing membership for the joint MERC/MAC sub-committee to develop a framework for a critical incident stress management (CISM) program in the Ministry. The parties will work together to try and schedule the first meeting of the sub-committee by the end of September.</p>	<p>Remain on agenda.</p>
<p><b>13-04-04</b>  <b>Fixed Terms / Seasonals / Students Lists</b></p>	<p>The Employer provided a Fixed Term, Seasonals, and Students list to the Union.</p> <p>OPSEU requested clarification about the status of several fixed-term and seasonal positions.</p> <p>The Employer to follow-up for the next meeting.</p>	<p>Remain on agenda.</p>

<p><b>13-07-01</b> <b>LERC List</b></p>	<p>The parties are working on updating the listing of LERCs in the Ministry.</p> <p>The parties will discuss a process next meeting for keeping the list up to date.</p>	<p>Remain on agenda.</p>
<p><b>13-10-01</b> <b>Medical Review Section</b></p>	<p>The implementation of the new organization is well underway and many of the positions within the new organization have been filled and are starting September 2, 2014. Training for staff will take place starting September 2<sup>nd</sup>. Staff are expected to be moved into the new office upon completion of the training.</p> <p>The parties discussed the implementation of the new organization. The Employer will follow-up on the Union's questions and will respond by the next meeting.</p>	<p>Remain on agenda.</p>
<p><b>13-12-05</b> <b>TEO Memorandum of Settlement</b></p>	<p>OPSEU inquired about the pay administration for TEO1s hired prior to the implementation of the 2013/2014 OPSEU Collective Agreement.</p> <p>The Employer is reviewing the salary treatment of the TEOs hired in 2012 and will follow-up by the next meeting.</p>	<p>Remain on agenda.</p>
<p><b>13-12-05</b> <b>Pan/Para Pan Am Games Impact to Staff</b></p>	<p>The Employer will provide updates as they become available.</p>	<p>Remain on agenda.</p>

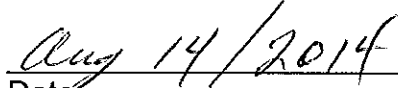
<p>14-03-06  <b>LERC Referral (Local 270)  Scheduling of TEOs</b></p>	<p>The Employer confirmed it endeavours not to schedule Enforcement Officers to work alone, but due to circumstances it may occur and there is a working alone policy that applies.</p>	<p>Remove from the agenda.</p>
<p><b>Agenda Item  (year-month-agenda#)</b></p>	<p><b>New Items</b></p>	<p><b>Action</b></p>
<p>14-08-14  <b>LERC Referral: Eating  Periods/Breaks</b></p>	<p>OPSEU raised concerns that staff in certain office(s) are being asked to monitor the work phone during their breaks and lunch periods.</p> <p>The Employer will follow-up with the program area and will report back.</p>	<p>Remain on agenda.</p>
<p>14-08-14  <b>ISS System Access</b></p>	<p>OPSEU raised concerns that officers may have reduced access to the ISS System as a result of not conducting a minimum number of inspections in a calendar year due to an absence such as STSP, an accommodation, etc.</p> <p>The Employer will follow-up and respond by the next meeting.</p>	<p>Remain on agenda.</p>

<b>14-08-14</b> <b>Driver Improvement Referral</b>	<p>OPSEU raised several concerns from the Driver Improvement program area.</p> <p>The Employer will review the matter and follow-up by the next meeting.</p>	Remain on the agenda.
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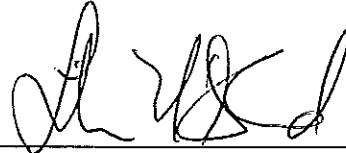
Note: These minutes can be located on the CSD intranet and the OPSEU website.



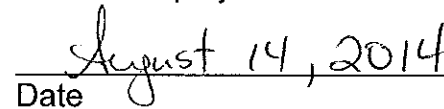
For the Union



Date



For the Employer



Date

**MTO Disclosures to OPSEU (May 15, 2014 - August 14, 2014)**

<b>INITIATIVE</b>	<b>DIVISION</b>	<b>BRANCH</b>	<b>TYPE</b>	<b>DISCL. MADE</b>
Security Clearance (Legacy): General Level	CSD	Corporate Business Services		21-May-14
Facilities/Fleet Relocation < 40km	CSD	Corporate Business Services	Change in Reporting/Location	29-May-14
Relocation > 40km FMC in NER	CSD	Corporate Business Services	Change in Location > 40km	02-Jun-14
Relocation > 40km Contract Services in ER	PHM	Contract Services	Change in Location > 40km	25-Jun-14
Reporting Relationship Change - Transit Policy Branch	PPD	Transit Policy	Change in Reporting	18-Jul-14
Carrier Safety & Enforcement Branch Org Change	RUS	Carrier Safety & Enforcement Branch	Surplus	29-Jul-14

