



## ***Delegate Entitlement Guidelines***

Delegate entitlement is determined by bargaining unit configuration, not by Local.

A bargaining unit is a group of employees covered by a single collective agreement. Delegates to the Conference must be elected as per OPSEU Policy.

### **The Delegate entitlement for the following sectors is based on Convention formula by bargaining unit:**

Sector 2 - Developmental Services	Sector 10 - Hospital Professionals Division
Sector 3 - Boards of Education	Sector 11 - Hospital Support
Sector 5 - Community Services Sector	Sector 14 - Private Contractors
Sector 7 - Justice	Sector 17 - Community Health Care Professionals
Sector 9 - Universities	Sector 18 - Mental Health Division
Sector 19 - CBS & Diagnostics	Sector 26 - LBED
Sector 20 - General (ODHIC, Casinos, Racetracks, Teranet, TCHC, AGCO, OPT, Teacher's Pension Plan, Simcoe County Housing, WSIAT, OPB, NDP, Ont. Swine, Beef Improvement, Ambassador Duty Free)	

PLEASE NOTE: Sector 14 and Sector 20 will not be holding a Sector meeting on Sunday June 23, 2013.

### **Convention Formula:**

Up to 150 members = 1 delegate	1,101 to 1,500 members = 6 delegates
151 to 300 members = 2 delegates	1,501 to 1,900 members = 7 delegates
301 to 500 members = 3 delegates	1,901 to 2,300 members = 8 delegates
501 to 800 members = 4 delegates	2,301 or more members = 9 delegates
801 to 1,100 members = 5 delegates	

Please remember that:

- If there is more than one BPS Unit/Employer contract in the same Local, each Unit is entitled to a delegate from that Unit.
- Where there is more than 1 Local representing members employed by the same employer, each Local is entitled to a delegate from each Bargaining Unit.
- Members of the Sector Executive are automatic delegates in their own right and are not counted against the Unit's entitlement.
- Only BPS bargaining units are eligible to send delegates, (i.e. not CAAT or OPS Units).
- Only BPS members are eligible to be delegates, (i.e. not CAAT or OPS members).
- OPSEU will only pay for Delegates. While alternates are welcome, space is limited. **The Local must pay all expenses of Alternates and/ or Observers.**

**DEADLINE FOR FAXING/EMAILING REGISTRATION FORMS IS MAY 17, 2013**

## **Delegate Entitlement Guidelines** (continued)

The following Sectors have Bylaws which provide them with a **different delegate entitlement**:

### Sector 1 – **Ambulance**

- Each BPS unit is entitled to delegates as per the Convention formula for both the Conference and the Sector Meeting.
- Each OPS Dispatch Service is entitled to delegates as per the Convention formula **but only to the Sector Meeting**.

### Sector 4 - **CAS**

(1 to 200 unionized employees) - 2 delegates; over 200 members - 3 delegates) There is a maximum of 3 delegates per Local/Unit with the exception of Art. 6.2 of the CAS Bylaws

### Sector 8 - **Long Term Care**

(Up to 100 members – 2 delegates; over 100 members – 3 delegates)

### Sector 13 – **Municipalities**

(Up to 75 members - 2 delegates; over 75 members - 3 delegates)

### Sector 15 - **Child Treatment Centres**

(Up to 75 members - 2 delegates; over 75 members - 3 delegates)

### Sector 16 - **MPAC**

(Each Local with MPAC is entitled to 1 delegate for 1 to 50 MPAC members, 51 to 98 MPAC members - 2 delegates; 99 and over MPAC members – 3 delegates)

**DEADLINE FOR FAXING/EMAILING REGISTRATION FORMS IS MAY 17, 2013**

**PLEASE EMAIL TO NEGOTIATIONS ADMINISTRATIVE ASSISTANT AT  
[bpsconference@opseu.org](mailto:bpsconference@opseu.org) OR FAX TO 416-448-7451 BY MAY 17, 2013.**

**PLEASE BRING A COPY OF ALL FORMS TO REGISTRATION**