

Officer's (LEC) Report to the GMM Template

Name and Local Position (Secretary, Vice-President, etc)

Key Issues we want to bring to this meeting: *Note: the issues should have been discussed at the LEC meeting, and should therefore be a report representing the LEC.*

Issue #1. _____ Brief description _____ _____ _____ _____	Actions Needed <input type="checkbox"/> Information only <input type="checkbox"/> Inform & discuss <input type="checkbox"/> Motion/vote for action <input type="checkbox"/> No action at this time <input type="checkbox"/> Other _____
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Motion (if any) to the GMM _____

Issue #2. _____ Brief description _____ _____ _____ _____	Actions Needed <input type="checkbox"/> Information only <input type="checkbox"/> Inform & discuss <input type="checkbox"/> Motion/vote for action <input type="checkbox"/> No action at this time <input type="checkbox"/> Other _____
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Motion (if any) to the GMM _____

Report moved by _____
Report seconded by _____

Date: _____