



JOB TRADING REGISTRATION FORM (PLEASE PRINT CLEARLY)

REGULAR/CLASSIFIED PROBATION OFFICERS AND PROBATION & PAROLE OFFICERS ONLY

JOB TRADING ELIGIBILITY CRITERIA

- Must hold a full-time or part-time regular/classified position within the Ontario Public Service
Jobs cannot be traded when a surplus situation exists
Employees may only job trade with another classified employee who is in the same job, the same classification and in the same bargaining category, in accordance with their Collective Agreement

Employee Information (Please print clearly)
LAST NAME, FIRST NAME, HOME ADDRESS (including Postal Code)
Continuous Service Date (mm/dd/yy), CONTACT# (Include Area Code), WIN #, E-MAIL ADDRESS:
Category (Please check one or more as applicable)
Regular Full-Time, Regular Part-Time, Designated Bilingual
Adult Trained, Youth Trained, Adult AND Youth Trained
Home Position Information
Ministry:, Office Name:
Position Title:, Classification:
Preferred Job Trade Office (offices are to be listed in order of preference, and will be treated as such)
Ministry:, Office Name:
Ministry:, Office Name:
Ministry:, Office Name:
Ministry:, Office Name:
Employee Signature:, Date:

INSTRUCTIONS:

- Forward completed form to Transition Unit, 150 Dufferin Avenue, Suite 704, London, ON N6A 5N6 OR Fax to 519-661-6182.
Forward copy of completed form to the OPSEU Job Security Unit, 100 Lesmill Road, North York, Ontario, M3B 3P8 OR Fax to (416) 448-7462.