

**Ministry of Health and Long-Term Care
MERC Meeting Minutes
April 20, 2017**

Attendees	
Union	Management
F. Wendling (Co-Chair)	R. Lindo (Co-Chair)
W. Stevenson	M. Vahaviolos
M. Whyte	C. Pettis
M. Santyr	J. Farrell
C. Abric-Forsyth	M. Fox
Recorder	
	J. Riddell
Guests	
	S. Brlek
Regrets	

Agenda Items	Date Tabled	Discussion	Action Required
Standing Items			
1. Review of January 26, 2017 Minutes		<ul style="list-style-type: none"> Both management and OPSEU agreed to previous minutes 	


Agenda Items	Date Tabled	Discussion	Action Required
2. Review of Agenda		<ul style="list-style-type: none"> • Management and OPSEU agreed to agenda • OPSEU would like the inclusion of Health and Safety as a standing item on the MERC agenda 	<ul style="list-style-type: none"> • Inclusion of Health and Safety on agenda • Include Terms of Reference on next agenda
3. Position Descriptions and New Job Ads		<ul style="list-style-type: none"> • Discussion around upcoming changes to the team lead position and changes within the Long Term Care Homes Division (LTCHD) • Management shared that a disclosure was shared with employees today 	<ul style="list-style-type: none"> • Management will keep OPSEU up to date on progress in LTCHD • Management to work with ECU to receive a presentation on classification process
4. Disclosure Updates		<ul style="list-style-type: none"> • Discussion around format of disclosure report to include all branch names • OPSEU will be asking for updates on disclosures where change will happen in the future 	
5. Quarterly Fixed-Term Employee Listing		<ul style="list-style-type: none"> • Discussion around updates to the Quarterly Fixed-Term reports that are shared with OPSEU to be able to better understand conversion timing 	<ul style="list-style-type: none"> • Management to update report with changes discussed
6. Third Party Organizations/Agencies		<ul style="list-style-type: none"> • OPSEU requested an update on the changes of use of fee for service (FFS) in the Psychiatric Patient Advocacy Group (PPAO) • Asked for an update on the I&IT changes on the conversion of FFS to FTEs 	<ul style="list-style-type: none"> • Management to provide additional updates as information is made available

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7. Long-Term Care Home Inspectors		<ul style="list-style-type: none"> • OPSEU requested an update on inspections statistics within LTCHD • OPSEU asked about accreditation process for Long-Term Care homes and if a separate committee will be used • Management informed OPSEU that employees in LTCHD are being converted as per the collective agreement 	<ul style="list-style-type: none"> • Management to reach out to LTCHD for information
New Items			
8. ASMP Updates	2017	<ul style="list-style-type: none"> • OPSEU raised concerns around the Attendance Support Management Program (ASMP) statistics • OPSEU raised concerns that employees are unable to see ASMP levels 	<ul style="list-style-type: none"> • Management to provide update on ASMP training metrics • Management to investigate possibility of individualize report for employees • Management to look at frequency of ASMP statistics to share with MERC table
9. Mandate Letter updates	2017	<ul style="list-style-type: none"> • Management reviewed previous questions provided by OPSEU to seek clarification • OPSEU shared memo from Secretary of Cabinet around enhancing relationships with Bargaining Units 	<ul style="list-style-type: none"> • Management to reach out to LHIN/LTCHD for a representative to speak at a future MERC meeting
10. Attendance Update for CACC employees	2017	<ul style="list-style-type: none"> • Management is looking into ensuring all employees have appropriate access to the attendance information 	<ul style="list-style-type: none"> • Management to share further information as available
11. Update on	2017	<ul style="list-style-type: none"> • Management provided an update on current 	<ul style="list-style-type: none"> • Management to continue to


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Hamilton CACC		status and action taken to date at the Hamilton CACC	provide updates as available <ul style="list-style-type: none"> • Management to share a brief summary of the action taken to date
12. CACC Emergency Preparedness Kits		<ul style="list-style-type: none"> • Management provided an update on action taken to date to restock Emergency Response Kits as well as other actions being taken to ensure all equipment in functioning properly • Management shared that emergency preparedness drills were undertaken and based on results, plans were being updated 	<ul style="list-style-type: none"> • Management to provide an update on frequency of equipment checks • Management to review physical maps being used in Emergency Response Kits
13. CACC Uniforms		<ul style="list-style-type: none"> • Management provided an update that the decision on CACC uniforms are pending on the decisions at the Hamilton CACC 	
14. Psychiatric Patient Advocacy Office – Productivity Metrics		<ul style="list-style-type: none"> • OPSEU requested the statistics being used to determine staffing levels 	<ul style="list-style-type: none"> • Management to work with program area to provide an update before the next meeting
Bring Forward			
15. Workload/Staffing Levels (Central Ambulance Communication Centres)	2017	<ul style="list-style-type: none"> • Item to be brought forward at the September 2017 meeting to align with the annual reporting cycle • OPSEU requested clarification on minimum hours for on-call/casual CACC employees 	<ul style="list-style-type: none"> • Management will provide updates when available on staffing levels in CACCs
16. Health Productivity	2017	<ul style="list-style-type: none"> • Management provided a possible date for the Health Productivity Program (HPP) training and 	<ul style="list-style-type: none"> • Management to coordinate the Health Productivity Program

Agenda Items	Date Tabled	Discussion	Action Required
Program		alternate options of delivery to MERC members	training
17. Benefits Transformation			<ul style="list-style-type: none"> • OPSEU to share list of benefit programs being reviewed
18. Level 2 training and next MERC meeting		<ul style="list-style-type: none"> • MERC members to attend June 20th ERC Level 2 training. 	<ul style="list-style-type: none"> • Management to look into registration for the Level 2 training

Approval:



 F. Wendling
 OPSEU
 Dated: April 20, 2017



 R. Lindo
 MOHLTC
 Dated: April 20, 2017