

**Ministry of Health and Long-Term Care
MERC Meeting Minutes
June 28, 2016**

Attendees	
Union	Management
C. Falcao (Co-Chair)	R. Lindo (Co-Chair)
F. Pryor	M. Wilcox
F. Wendling	B. Lyman
L. Egan	J. Farrell
M. Simmons	M. Fox
Recorder	
	C. Yue

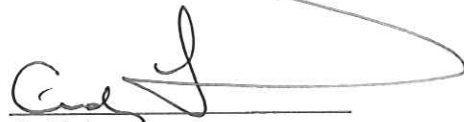
Agenda Items	Date Tabled	Discussion	Action Required
1. Review of April 28 2016 Minutes		<ul style="list-style-type: none"> April 2016 minutes reviewed and approved as written. 	
2. Review of Agenda		<ul style="list-style-type: none"> June 2016 agenda reviewed and accepted. 	


Agenda Items	Date Tabled	Discussion	Action Required
Standing Items			
3. Position Descriptions and New Job Ads	2011	<ul style="list-style-type: none"> • OPSEU received Position Descriptions listing for Jan – Mar 2016 quarter. • Management confirmed an up-to-date position description listing will be adjusted on a go forward basis and provided prior to subsequent meetings. • Management confirmed the Enterprise Classification Unit is solely responsible for assigning new position classification. 	<ul style="list-style-type: none"> • Management to provide Position Description listing
4. Disclosure Updates	2011	<ul style="list-style-type: none"> • OPSEU received Disclosure Log for Jan – Mar 2016 quarter. • Management confirmed an up-to-date disclosure log will be adjusted on a go forward basis and provided prior to subsequent meetings. 	<ul style="list-style-type: none"> • Management to provide Disclosure Log
5. Quarterly Fixed-Term Employee Listing	2011	<ul style="list-style-type: none"> • Management confirmed an up-to-date quarterly fixed-term report will be adjusted on a go forward basis and provided prior to subsequent meetings. • OPSEU requested eligibility criteria for the notice period. 	<ul style="list-style-type: none"> • Management to provide Quarterly Fixed-Term Listing
6. Workload/ Staffing Levels – Central Ambulance Communication Centre (CACC)	24-Jun-11	<ul style="list-style-type: none"> • Workload and staffing level reports will be shared shortly after June 2016 meeting. • OPSEU discussed workload and staffing levels. OPSEU will review workload and staffing level reports and provide feedback at September 2016 meeting. • Management indicated they are pursuing opportunities to implement additional decision support tools for dispatching and improving the triaging of calls. 	<ul style="list-style-type: none"> • Management to provide workload and staffing levels.

Agenda Items	Date Tabled	Discussion	Action Required
7. Third Party Organizations/ Agencies/Fee-for-service	12-Apr-12	<ul style="list-style-type: none"> • Management provided information on the use of fee-for-service agreements in the Psychiatric Patient Advocate Office (PPAO) and agency staff in the Centralized Intake and Assessment Triage Team (CIATT). • OPSEU requested staffing information in the CIATT. • OPSEU requested Third Party Organizations/ Agencies/ Fee-for-service listing prior to meeting. 	<ul style="list-style-type: none"> • Management to follow-up on requests
8. Long-Term Care Homes Inspectors	27-Feb-14	<ul style="list-style-type: none"> • OPSEU sought update on LTCH Inspector position classification review. • OPSEU sought update on fixed-term LTCH Inspectors. 	<ul style="list-style-type: none"> • Management to provide update on LTCH Inspector position review • Management to follow-up on fixed-term employees
Business Arising			
9. Critical Incident Support, EHSB	19-Jun-14	<ul style="list-style-type: none"> • Management informed OPSEU of the approval of a critical incident peer support program and provided information on next steps. • Management will provide regular updates as the program is rolled out. 	<ul style="list-style-type: none"> • Item removed: June 28, 2016
10. Lateral Transfers	20-Jan-16 (Originally tabled: 18-Sep-14)	<ul style="list-style-type: none"> • OPSEU inquired about the lateral transfer process. • Management confirmed the lateral transfer process is being used appropriately by Recruitment Services • Management indicated a lateral transfer listing should be requested at CERC. • Management indicated specific lateral transfer situations should be handled case-by-case. 	

Agenda Items	Date Tabled	Discussion	Action Required
11. Attendance Support Management Program	20-Jan-16	<ul style="list-style-type: none"> • Management provided responses to questions asked previously. OPSEU responded to answers provided. • OPSEU discussed concerns with the program and its application including the threshold number of days, use of 90 day review with those with precluded absences, inconsistent use of medical notes, use of one meeting to discuss multiple levels and use of voluntary option. • Parties acknowledged that Attendance Support Management Program is being discussed at CERC. 	<ul style="list-style-type: none"> • Item removed: June 28, 2016
12. Special Cases	20-Jan-16	<ul style="list-style-type: none"> • The special cases were jointly referred to CERC. 	<ul style="list-style-type: none"> • Item removed: June 28, 2016
13. Review of new language in OPSEU Collective Agreement	28-Apr-16	<ul style="list-style-type: none"> • Item deferred to next meeting in September 2016. 	<ul style="list-style-type: none"> • OPSEU to provide specific questions
14. Health Productivity Program	28-Apr-16	<ul style="list-style-type: none"> • OPSEU to arrange a presentation on the MCYS Health Productivity Program at the next MERC meeting in September 2016. 	<ul style="list-style-type: none"> • OPSEU to follow-up and provide background information

Approval:


 C. Falcao
 OPSEU
 Dated:


 R. Lindo
 MOHLTC
 Dated: