

**MINISTRY OF MUNICIPAL AFFAIRS & HOUSING
MERC MINUTES**

July 21, 2014 – MERC #02-14

31 Wellesley St. E., Boardroom A

In Attendance:

FOR THE UNION:

Kevin DesRosiers, Co-Chair
Lorilee Riddell, Member
Lise Roy, Vice-Chair
Stephen George, Job Security Officer

FOR THE MINISTRY:

Jennifer Stewart, A/Co-Chair
Keith Extance, Member
David Sit, Member
Edith Brethour, Resource, ERA, MGS
James Lau, Resource, SBU, MMAH

Observer: Samia Hussein, LR Intern

Regrets: Diane Phillipson

MINUTES: James Lau



ITEM NO.	ISSUE	REFERRED TO	ACTION
	<p><i>Call to Order</i> The meeting was called to order at 1:10 p.m. by the Ministry Co-Chair, Jennifer Stewart</p>		
	<p><u>MINUTES</u> The minutes of the March 6, 2014 meeting were previously adopted and posted on the Ministry's intranet website.</p>		
Standing Items			
87.0	<p><u>Fixed Term (Unclassified) Positions</u> The Ministry provided the Union with the fixed-term report on July 18th, and a revised version at the MERC meeting. Increase from 36 to 39, plus 3 co-op students.</p>		Standing Item

ITEM NO.	ISSUE	REFERRED TO	ACTION
95.0	<u>Article 1.4 – New Position(s)</u> No positions were disclosed since the last MERC.		Standing Item
109.0	<u>Results Based Planning</u> The Ministry advised RbP approved by Treasury Board.		Standing Item
140.0	<u>Training & Development (Appendix 29)</u> The Ministry provided an update on the Administrative Professionals Learning and Development Program. This is program sponsored by CFLL. Employees can register and, if they meet the criteria, enrol in the Program. OPSEU is asking if employees are aware of the training. The Ministry committed to researching and informing OPSEU. Regarding the Joint ERC Training – facilitator training was held in June. No confirmed dates for MMAH as yet but it may be September.		Standing Item
142.0	<u>Transition Exit Initiative (TEI)</u> Of the six (6) requests submitted, three (3) approve; two (2) are pending a decision and (1) withdrawn..		Standing Item
Business Arising from Last Meeting			
147.0	<u>MMAH Organization Charts</u> The Ministry provided a breakdown of all staff categories as follows: AMAPCEO 163.6; OPSEU 181.46; PEGO 9; Excluded 3; MCP 39; SMG/ITX 51; MO staff 11 – Total 458.06		Remove this item from the agenda
148.0	<u>Temporary Agency List</u> The Ministry can confirm there are no temporary agency individuals in the Ministry		Remove this item from the agenda
149.0	<u>August 2013 Disclosure – Surplus Update</u> The Ministry advised that 13 OPSEU represented employees were surplus. Today, 12 have been either placed in the OPS or left the OPS; one (1) employee is on hiatus due to a leave. OPSEU agreed to remove this item however, the parties agreed to put on the agenda if surplus occurs in the future.		Remove this item from the agenda
152.0	<u>Membership Fees/Dues</u> The Ministry advised OPSEU that they cover the cost where required under the CA (e.g. PEGO). In other instances, branches will purchase one membership for staff the share.		Remove this item from the agenda
New Business			

ITEM NO.	ISSUE	REFERRED TO	ACTION
153.0	<p><u>Health & Wellness Awareness Training Update</u> OPSEU was advised that 55.2% of OPSEU represented employees have taken the training. The Ministry will send a reminder to staff to ensure the balance of employees take the training.</p>		Employer
154.0	<p><u>Revised Health Reassignment Program Update</u> The Ministry The new program was launched on June 30th and corporate OPSEU was involved in the development of the program. Information sessions are expected in the fall for HR Advisors and managers.</p>		Remove this item from the agenda
155.0	<p><u>Employee Engagement Survey Update</u> OPS results are supposed to be communicated today to Ministries however, the timing of the ministry results to staff has not been determined as yet.. OPSEU asked if there was a plan in place for rollout. The Ministry responded that a rollout strategy will be developed.</p>		Remain on the agenda

For the Ministry:

J. Stewart July 21, 2014
 Jennifer Stewart, A/Co-Chair

For the Union:

Kevin DesRosiers July 21/14
 Kevin DesRosiers, Co-Chair