

MINISTRY OF NORTHERN DEVELOPMENT & MINES
MERC MEETING MINUTES

Date: Thursday, October 6th, 2016

Location: 159 Cedar St., 7th Floor, Onaping Boardroom, Sudbury

FOR OPSEU: Robert Sjonnesen Roxanne Barnes t/c Carmen Storey Cheryl McDonald Joyce Delost (alternate)	FOR THE EMPLOYER: Caroline Savarie Marilyn Everingham t/c Justin O'Gorman t/c (guest/observer) Jack Parker Pauline Ross Rob Ferguson (outgoing member)
Regrets: John Guerard	
Recorder: Carrie Laframboise	

AGENDA ITEM	ISSUE	ACTION REQUIRED
	Management chaired the meeting which came to order at 9:05am Congratulations was shared for Rob Ferguson, Carmen Storey, and Marilyn Everingham who are retiring this year	
1. Adoption of Agenda	Positive labour relations added to agenda under Joint Communication item	
2. Business Arising From Previous Minutes	Health & Safety— Vehicles Travelling in Non-Cell Territory – Management verbally shared REDB remote work and travel plan. Plan included review of remote travel locations, frequency of travel, time of year of travel, and if travel can be	- New travel plan will be rolled out via area team meetings by the end of October 2016

planned and scheduled. Also included review of assigned vehicles and their availability of emergency system technologies. Where such technologies are not available in the immediate future, a review of availability of other technology options (satellite phones, SPOTS). Management connected with staff to gain other insight in this matter. REDB has committed to a remote work/travel guideline including a travel plan modeled after the OGS travel plan. Second part to the plan is the introduction of the redundant technology mentioned. Third portion of the plan includes making ministry resources available including the travel safe brochure.

The Union requested confirmation of implementation of the emergency system technologies in the 17 vehicles including a listing of locations and indication the technology is enabled.

Union expressed concern in availability of satellite phone technology for all offices. The issue was not seen as resolved.

ERC Training – TBS rolled out joint memo with OPSEU in June 2016 regarding ERC training – level 1 and 2 training. Both days require a 1 day commitment. MERC training has not been set yet and will likely roll out after OPSEU divisionals at the end of October – possibly in November 2016.

RERC Initialization–Clarification to be given to RERC members around what agenda items are appropriate for this table. Upcoming ERC training would cover this and is recommended for RERC. Union looking to initialize RERC by January 2017.

- Activating emergency system technologies in 14 vehicles by the end of October 2016
- Renewal of 3 vehicles due for replacement (December 2016) will include emergency system technologies
- Satellite and SPOT technology to be shared as solution for the 7 vehicles (1 satellite phone has been redeployed)
- Management to roll this out immediately following this meeting
- Provide confirmation of the implementation of the emergency system technologies by the end of October 2016

	<p>Joint Communication to OPSEU Represented Employees – MERC via MNMNDM NewsBlast – will continue to support positive labour relations</p> <p>French Language Training – MNMNDM FLS site indicated policy stating beginner level training is not available to MNMNDM staff.</p> <p>Accommodations Status – the union requests presentation on the health productivity program</p>	<p>Co-chairs will work together to draft a joint communication to share with employees by the end of October 2016</p> <ul style="list-style-type: none"> - Management will bring policy forward to the Operations Committee for review - Co-chairs agreed to follow-up with contacts to deliver a presentation for the next MERC meeting
<p>3. Upcoming Retirements in MNMNDM and Succession Plan</p>	<p>Union requested information on status of retirements in MNMNDM and associated succession planning. Retirement statistics are being monitored closely; ministry has active succession planning to reflect the current surge on retirements as we track to the end of November 2016.</p>	
<p>4. MNMNDM Aboriginal Intern Program Proposal</p>	<p>Management provided information on the proposed MNMNDM Aboriginal Intern Program.</p>	
<p>11. Standing Items</p>	<ul style="list-style-type: none"> a) Fixed Term Reports – will be provided in the next week b) Inclusion Update – Wellness Fair took place recently; Diversity Career Champions Program closes Friday seeking mentees. c) TEI Current Status – currently 6 active requests d) 2016-17 Program Review and Renewal Transformation (PRRT) Update – nothing to report at this time e) ASMP Report – management shared the ministry level report as at June 2016 – verbal – (no employee level detail). Union requesting a more detailed breakdown by division/branch level. 	<ul style="list-style-type: none"> - Management will enquire to see if branch/divisional level detail is available and can be shared

12. Other Business	None at this time	
13. Next Meeting	TBD	

For the Union

For the Employer

RS - Sjonnesen
Robert Sjonnesen

Nov 21, 2016
Date

Caroline Savarie
Caroline Savarie

Nov 18, 16
Date